



OKLAHOMA STATE
DEPARTMENT of EDUCATION
MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Ryan Walters

DATE: October 24, 2024

SUBJECT: Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2024-2025 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years
Adair	Zion	1 of 1
Garfield	Enid	1 of 1
Love	Thackerville	1 of 1
Oklahoma	Oklahoma	1 of 1
Rogers	Catoosa 1) Cherokee Elementary 2) Wells Middle School	1 of 1
	3 Years	
Kingfisher	Lomega	1 of 1
Oklahoma	Putnam City 1) Harvest Hills Elementary 2) Hildale Elementary 3) Western Oaks Elementary 4) James L. Cooper Middle School	1 of 1
Oklahoma	Western Heights 1) Council Grove Elementary 2) Greenvale Elementary 3) Winds West Elementary	1 of 1
Rogers	Claremore	1 of 1

* The number in the County category represents the Congressional District.
See the attached map.

LJ/ab

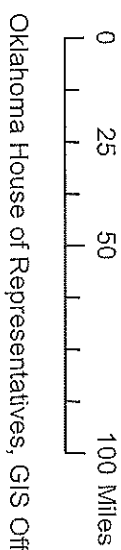
Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

[illegible]

1 year

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 – 20 25 school year

Adair

Zion

COUNTY

SCHOOL DISTRICT

PO Box 347 Stilwell, OK 74960

SCHOOL DISTRICT MAILING ADDRESS

Zion Public School

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Clayton Yeager

SUPERINTENDENT NAME (PLEASE PRINT)

Clayton.yeager@zionjets.com

SUPERINTENDENT E-MAIL ADDRESS

[Signature]

SUPERINTENDENT SIGNATURE*

9/13/2024

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 10, 2024

Don McReynolds

BOARD PRESIDENT SIGNATURE

NOTARY SEAL →



Misty Nelson

NOTARY

9/13/2024

DATE

5/27/2028

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

☐ High School
☐ Jr./Middle High
☐ Elementary
☐ District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-124

OAC

LM Specialist

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Zion School has a current employee completing the requirements to become a certified professional librarian. In an effort to save funding by overstaffing, we would like to utilize this person along with an assistant to operate our library until this person, Latrecia James, has completed her course work.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Ms. Latrecia James, currently a certified ELA teacher at the school will organize and operate the library for 2/3 of the school day. For the remaining 1/3 of the day, a retired certified teacher will work the library to make sure students have full access to the library throughout the day. Both certified teachers will work together to create a schedule to work with grade level groups in the library. Their efforts will be to help students become more familiar with library policy and procedure, and encourage a love for reading through interactive reading opportunities.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Yes. The school was able to place a certified teacher in the library, and provide students with quality educational opportunities when they visit. The deregulation also helped to keep the library clean and organized. In the current state of education, it is very difficult to find highly qualified educators and librarians.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Library Schedule is attached.

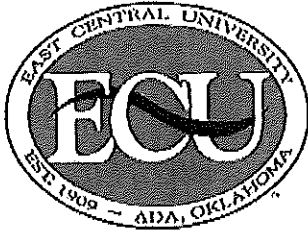
- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The deregulation will save the district funds by allowing us to utilize current staff instead of hiring additional staff.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Library staff will undergo evaluations through OKTLE guidelines. Other strategies such as surveys, and questionnaires will be used to gauge student impact.

**** You will be contacted if more information is needed to process this request.**



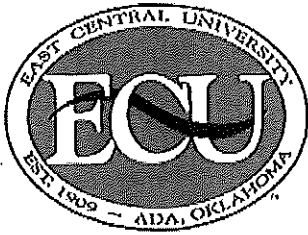
East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecla K.
Student ID: 0281788

Program (s): Library Media - MEd

Fall 2024 (8/19/2024-12/13/2024)

Course Section	Title	Credits	Final Grade	Midterms
				1
LIBSC-5952-01 8/19/2024 - 12/13/2024	Prac & Capstone in Lib Media	2		



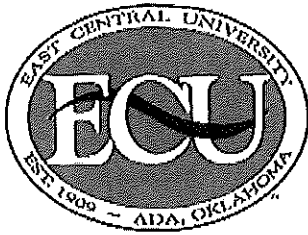
East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecla K.
Student ID: 0281788

Program (s): Library Media - MEd

Summer 2024 (6/3/2024-7/26/2024)

Course Section	Title	Credits	Final Grade	Midterms
				1
LIBSC-5113-01 6/3/2024 - 7/26/2024	School Library Admin I	3	A	
LIBSC-5973-01 6/3/2024 - 7/26/2024	Curriculum & the Schl Library	3	A	



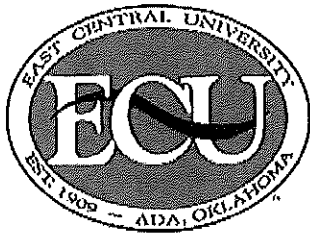
East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecla K.
Student ID: 0281788

Program (s): Library Media - MEd

Spring 2024 (1/16/2024-5/10/2024)

Course Section	Title	Credits	Final Grade	Midterms
				1
EDUC-5113-01 1/16/2024 - 3/8/2024	Techniques of Research	3	A	
EDUC-5363-01 3/18/2024 - 5/10/2024	Prin of Instructional Design	3	A	



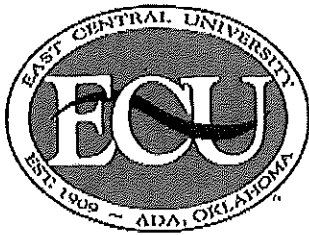
East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecla K.
Student ID: 0281788

Program (s): Library Media - MEd

Fall 2023 (8/14/2023-12/8/2023)

Course Section	Title	Credits	Final Grade	Midterms
				1
EDLBS-5913-01 8/14/2023 - 10/6/2023	Advanced Children's Lit	3	A	
EDUC-5003-01 10/16/2023 - 12/8/2023	Multimedia Technology	3	A	



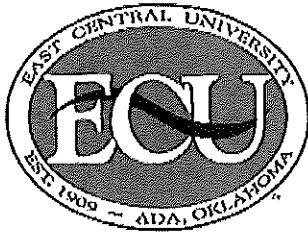
East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecia K.
Student ID: 0281788

Program (s): Library Media - MEd

Spring 2023 (1/9/2023-5/5/2023)

Course Section	Title	Credits	Final Grade	Midterms
				1
LIBSC-5213-01 3/6/2023 - 5/5/2023	Catalog & Classif	3	A	
LIBSC-5233-01 1/9/2023 - 3/3/2023	Information Resources	3	A	



East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Student Name: James, Latrecla K.
Student ID: 0281788

Program (s): Library Media - MEd

Fall 2022 (8/15/2022-12/9/2022)

Course Section	Title	Credits	Final Grade	Midterms
				1
LIBSC-5133-01 8/15/2022 - 10/7/2022	Materials Selection	3	A	
LIBSC-5923-01 10/10/2022 - 12/9/2022	Young Adult Literature	3	A	

Zion Public School

District 28 - P.O. Box 347
STILWELL, OKLAHOMA 74960
Phone (918) 696-7866



Clayton Yeager- Superintendent
clayton.yeager@zionjets.com
Stacy Thurber -Principal
stacy.thurber@zionjets.com

To whom it may concern:

Zion School district is requesting a deregulation for our school library media specialist. This deregulation is intended to be a temporary solution while we work to employ a full time certified librarian. The School has a current employee completing the requirements to become a certified professional librarian. In an effort to save funding by overstaffing, we would like to utilize this person along with an assistant to operate our library until this person, Latrecia James, has completed her course work. You will find a proof of enrollment attached for Ms. Latrecia James.

Sincerely,

Clayton Yeager

Superintendent

Zion School District

Robert Crozier

BOARD OF EDUCATION
Don McReynolds

Justin Spear

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 24 - 20 25 school year

Garfield

COUNTY

Enid Public Schools

SCHOOL DISTRICT

500 S. Independence

SCHOOL DISTRICT MAILING ADDRESS

Enid

CITY

73701

ZIP CODE

Waller Middle School

NAME OF SITE

[Signature]

PRINCIPAL SIGNATURE*

08/26/2024

DATE

PRINCIPAL SIGNATURE*

DATE

[Signature]

PRINCIPAL SIGNATURE*

8/30/24

DATE

Dr. Dudley Darrow

SUPERINTENDENT NAME (PLEASE PRINT)

dddarrow@enidk12.org

SUPERINTENDENT E-MAIL ADDRESS

[Signature]

SUPERINTENDENT SIGNATURE*

08/30/2024

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 30, , 20 24

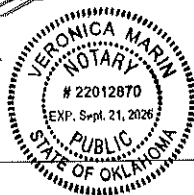
[Signature]

BOARD PRESIDENT SIGNATURE

NOTARY SEAL →

[Signature]

NOTARY



8/30/2024

DATE

9/21/2026

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

70 O.S. § 3-126

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:



One Year Only



Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

☐ District Total

RECEIVED SEP 09 2024

DATE RECEIVED

70 O.S. 3-126

OAC

[Signature]

NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

Enid Public Schools was unable to hire a certified Library Media Specialist for Waller Middle School. The district used extensive and non-traditional methods to advertise this position on the local and state levels. If this waiver were denied we would have to move another Library Media Specialist to cover Waller's library and then, request a waiver for an Library Media Assistant to aide in covering the library. This would reduce library services at two of our campuses. The school district is requesting a waiver for Jill Stuever, who is working on her library media specialist certification and her master's degree. This waiver would benefit 10% of our student population.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

Mrs. Stuever earned her bachelor's degree from the University of Oklahoma. She served at the Library Media Specialist at Waller Middle School for the 2023-2024 school year. She is currently working on her Master's degree in library media from East Central University. We feel Mrs. Stuever has been an excellent addition to the library at Waller, and that her enthusiasm and love of literacy will ensure that the library continues to be a hub of the school's academic activity. If the waiver were denied students would receive less services because a Library Media Specialist from another site would have to be split part-time between Waller and their another assigned school site.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

We are confident that there will not be a negative impact to the district or to our students as a result of this request. Mrs. Stuever leadership in the library will be an asset to the school. We anticipate that the library will continue to be a vibrant, vital part of the learning environment for students.

This waiver request will not have a direct impact on the other sites, as they are served by their own library media specialist. The other library media specialist are assisting Mrs. Stuever with professional development during the regular meeting through ongoing communication. She has been networking and learning from other professionals in the district.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

08/30/2024-Requested for waiver to be considered/approved by Enid Board of Education

09/03/2024-Request for wavier mailed to State Department of Education to be considered at the future Board of Education meeting.

04/25/2025-Deadline for evaluation of Mrs. Stuever

12/16/2024-Coursework to be completed for the master's program at East Central University and pass the Library Media OSAT.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

There will be no financial impact to the district as a result of this waiver request.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The plan will be evaluated through the TLE process. Mrs. Stuever will be evaluated annually and observed regularly using the Library Media Specialist rubric outline in the Tulsa Model.

** You will be contacted if more information is needed to process this request.

East Central University
1100 E. 14th St. Ada, Oklahoma 74820
Unofficial Transcript

Name: Stuever, Jill K.
Grad Ret: 27.00
Birthdate: 30-Mar-1982

ID Number: 0264537
Date Printed: 22-Aug-2024

COURSE	Course Title	Grade	Hours	Points
Spring Semester 2020				
EDUC 5113	TECHNIQUES OF RESEARCH	A	3.00	12.00
LIBSC 5213	CATALOG & CLASSIF	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	6.00	24.00	6.00	4.00

Fall Semester 2022				
EDUC 5003	MULTIMEDIA TECHNOLOGY	A	3.00	12.00
LIBSC 5923	YOUNG ADULT LITERATURE	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	12.00	48.00	12.00	4.00

Spring Semester 2023				
EDUC 5363	PRIN OF INSTRUCTIONAL DESIGN	A	3.00	12.00
LIBSC 5233	INFORMATION RESOURCES	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	18.00	72.00	18.00	4.00

Fall Semester 2023				
EDLBS 5913	ADVANCED CHILDREN'S LIT	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	3.00	12.00	3.00	4.00
Grad Retn	21.00	84.00	21.00	4.00

Summer Semester 2024				
LIBSC 5113	SCHOOL LIBRARY ADMIN I	A	3.00	12.00
LIBSC 5973	CURRICULUM & THE SCHL LIBRARY	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	27.00	108.00	27.00	4.00

Fall Semester 2024				
LIBSC 5133	MATERIALS SELECTION	CIP	3.00	0.00
LIBSC 5952	PRAC & CAPSTONE IN LIB MEDIA	CIP	2.00	0.00

	Earned	Points	Divisor	GPA
Term	0.00	0.00	0.00	0.00
Grad Retn	27.00	108.00	27.00	4.00
Cum	27.00	108.00	27.00	4.00
ECU Retn	27.00	108.00	27.00	4.00

UNIVERSITY OKLAHOMA
Degree Received: Bach of Science in Educ
Date Conferred.: 05/08/2004

* Repeat of course
[] Remedial course counted in term only
Reprieve/Renewal
() Course Credit not counted in earned

% Course forgiven - not counted in RET/GRD statistics

End of Transcript

Library Media Waiver Information

Name: Jill Stuever

Building: Waller Middle School

College Attending: East Central University

Program Attending: Masters in Library Media Specialist

Approximate Graduation Date: Fall of 2024



Dr. Dudley Darrow
Superintendent of Schools

500 S. Independence, Enid, OK 73701 | Phone 580.366.7000 | Fax 580.366.8900
www.enidpublicschools.org
dddarrow@enidk12.org

August 30, 2024

Accreditation Standards Division
Oliver Hodge Building
2500 N. Lincoln Blvd, Suite 210
Oklahoma City, OK 73105

To whom it may concern:

Enid Public Schools is requesting an accreditation waiver for Waller Middle School regarding their Library Media Specialist, who is currently working on her master's degree and certification.

Jill Stuever has eighteen years of teaching experience as an elementary teacher. She has a bachelor's degree in elementary education from University of Oklahoma. We are confident that her instructional expertise will greatly benefit Waller as a Library Media Specialist.

She is taking classes at East Central University in the area of library media education and will complete the program, and earn her LMS certificate, by Fall of 2024. Therefore, the district is asking that this waiver be approved for one year.

Thank you for your consideration.

Sincerely,

Dr. Dudley Darrow
Superintendent

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 24 - 20 25 school year

Love
COUNTY

Thackerville
SCHOOL DISTRICT

PO Box 377
SCHOOL DISTRICT MAILING ADDRESS

Thackerville
CITY

73459
ZIP CODE

Thackerville Public Schools
NAME OF SITE


PRINCIPAL SIGNATURE*

9-10-24
DATE


PRINCIPAL SIGNATURE*

9-10-24
DATE

PRINCIPAL SIGNATURE*

DATE

Chad Broughton

SUPERINTENDENT NAME (PLEASE PRINT)

cbroughton@tpsmail.org

SUPERINTENDENT E-MAIL ADDRESS

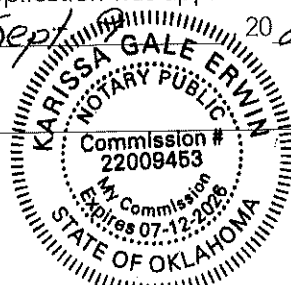

SUPERINTENDENT SIGNATURE*

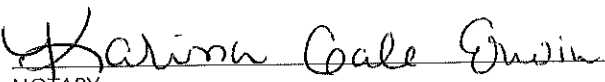
9-9-24
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on Sept 9, 2024


BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →




NOTARY

DATE

July 12, 2026
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

☒ One Year Only
☐ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
1 of 1

ENROLLMENT

☐ High School
☐ Jr./Middle High
☐ Elementary

☐ District Total

RECEIVED SEP 16 2024

DATE RECEIVED

70 O.S. 3-124

OAC

Library media
NAME OF WAIVER Specialist

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Thackerville Public Schools had a library media position open up due to a resignation. We opened up the position in April and to this day we still have not had a qualified applicant. We hired Traci Dragg who is working towards her library media degree at Southeastern Oklahoma State University with a graduation date of 2026. Mrs. Dragg is a certified teacher who holds a current teacher certificate.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

This plan is best for our district, because this position with a library aid position runs two libraries on campus. She is the only library media teacher in our k-12 district serving around 295 students k-12.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Mrs. Draggs college schedule is attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There is not a financial impact other than salary of the library media position.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

TLE

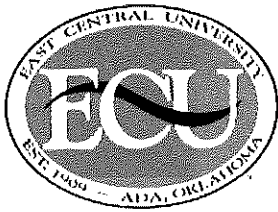
** You will be contacted if more information is needed to process this request.

September 10, 2024

To Whom It May Concern:

I began classes in June of 2024 toward my Master's in Library/Media at East Central University. I am presently in my second class and am on track to complete the program in the Spring of 2026.

Traci Dragg



East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

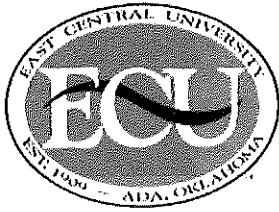
Traci Dragg (0364539)

Summer 2024

Planned: 0 Credits **Enrolled:** 3 Credits **Waitlisted:** 0 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Enrolled	LIBSC-5113-01: School Library Admin I	6/3/2024 - 7/26/2024	Online Program Course, ECUO	Sharber, Shelli K.



East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

Traci Dragg (0364539)

Fall 2024

Planned: 0 Credits **Enrolled:** 6 Credits **Waitlisted:** 0 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Enrolled, but not started	EDLBS-5913-01: Advanced Children's Lit	8/19/2024 - 10/9/2024	Online Program Course, ECUO	Sharber, Shelli K.
Enrolled, but not started	LIBSC-5923-01: Young Adult Literature	10/14/2024 - 12/13/2024	Online Program Course, ECUO	Staff, Unassigned



THACKERVILLE PUBLIC SCHOOLS

Mailing Address: PO Box 377, Thackerville, OK 73459
Shipping Address: 18943 US HWY 77, Thackerville, OK 73459
Telephone: 580.276.2630

Accreditation Standards Division
2500 North Lincoln Boulevard, Suite 210
OKC, OK 73105-4599

70 O.S. § 3-126
Library Media Statutory Waiver

Thackerville Public Schools had a district library media position open up in April. The only applicant that applied and was willing to obtain her library media degree was Traci Dragg (teacher cert number 158126. She enrolled and started her Masters in Library Science degree from East Central University in June and is enrolled in 9 credit hours this semester. Her enrollment documents are attached.

Mrs. Dragg is in charge of two libraries at Thackerville Public Schools. We have one Elementary Library and one Secondary Library. We also employ one library assistant who is located at the library that she is not at during that day. This allows us to keep both libraries functioning during the school day.

Thank You,

Chad Broughton,
Superintendent - Thackerville Public Schools

www.thackervilleschools.org

“ACHIEVING EXCELLENCE TOGETHER”

RECEIVED SEP 17 2024

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 24 - 20 25 school year

Oklahoma

COUNTY

Oklahoma City Public Schools

SCHOOL DISTRICT

PO Box 36609

SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City

CITY

73136

ZIP CODE

Spencer ES, WillowBrook ES, FD Moon MS

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Dr. Jamie Polk

SUPERINTENDENT NAME (PLEASE PRINT)

jcpolk@okcps.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 16, 20 24

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY & OKCPS Board Clerk

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

☒ One Year Only

☐ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

☐ High School
☐ Jr./Middle High
☐ Elementary

District Total

RECEIVED SEP 17 2024

DATE RECEIVED

70 O.S. 3-124

OAC _____

Im Specialist
NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Oklahoma City Public Schools is seeking statutory waiver(s) for exemption to certification for library media specialists due to a lack of certified candidates. The District is committed to meeting the Oklahoma State Standards and the mandates of HB 1017. All school sites have allocations for media assistants and specialists that comply with Accreditation Standard VII. Unfortunately, enough certified candidates do not exist in the Oklahoma City area. The District seeks permission to hire certified classroom teachers and college graduates with library experience/education, to work as library media specialists. These employees serving in library positions without the benefit of library media certification will hereafter be referred to as paraprofessionals. Every candidate will be required to be actively working toward library media certification. Paraprofessionals will be paired with certified librarians who serve as mentors and consultants.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Oklahoma City Public Schools is seeking fully certified media specialists (LMS), for vacancies. In cases where a quality LMS is not available, library services to students will be provided by alternative means. We intend for the following plan to help develop our own specialists by hiring qualified certified teachers or college graduates with library experience, requiring enrollment in graduate school, and providing support for services through certified library consultants/mentors. The following strategies will be used:

- ..Paraprofessionals will be hired only in instances when a quality certified LMS cannot be found.
- ..Each paraprofessional will be paired with a mentor LMS who will provide support.
- ..Paraprofessionals will be required to be enrolled in a graduate program actively working toward LMS certification
- ..Meetings and/or training seminars will be provided and required for paraprofessionals.
- ..Library media activities will be developed at each site to ensure provision of quality services.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Each elementary, middle, and high school will be served by a certified LMS and a media assistant or a paraprofessional and a media assistant. Staffing recommendations of the Media Program (OAC 210:35-5-71) based on school enrollment will be followed.

- ..Students and staff at all sites will have access to library programs, services, and resources for a minimum of 6 hours each regular school day.
- ..Each candidate for the position of paraprofessional will demonstrate progress toward the appropriate degree and/or certification requirements.
- ..The district follows the information literacy standards for student learning for all school library media programs as defined by the American Association of School Librarians in the National School Library Standards.
- ..Paraprofessionals will receive assistance and support on a regular basis through site visits by the Director of Library Media Services and mentor LMS, communication with the director and mentor LMS, and meetings and/or training seminars.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

..Paralibrarians will be encouraged to enroll in at least three credits per semester, completing certification requirements in a three year period.

..Oklahoma City Public Schools request the Statutory Waiver for one year.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There is no financial impact (positive or negative) to the District since the Paralibrarian is being hired at the same salary as a certified librarian.

F. Describe method of assessment or evaluation of effectiveness of the plan.

..Principals of schools employing a paralibrarian will complete the district's current teacher evaluation tool in order to collect data regarding the performance of the employee.

..The paralibrarian will complete an evaluation tool designed to assess the effectiveness of the district provided professional development activity.

..Paralibrarians will complete an end-of-the-year report designed to assess the effectiveness of the library media program.

..Mentors will log contact with paralibrarians.

..Human resource records will track graduate courses completed.

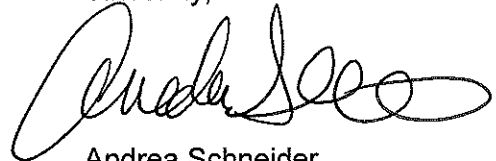
September 3, 2024

Director
Accreditation Standards Division
Oklahoma State Department of Education
2500 North Lincoln Blvd.
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Schneider", with a large, stylized flourish at the end.

Andrea Schneider
Spencer Elementary

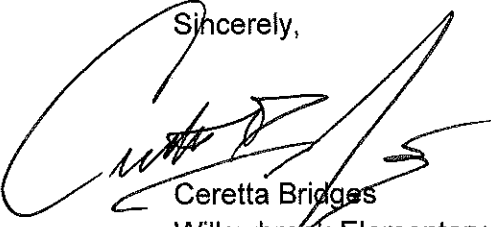
September 3, 2024

Director
Accreditation Standards Division
Oklahoma State Department of Education
2500 North Lincoln Blvd.
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,



Ceretta Bridges
Willowbrook Elementary

September 3, 2024

Director
Accreditation Standards Division
Oklahoma State Department of Education
2500 North Lincoln Blvd.
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,



Ben Swagerty
FD Moon Middle School



Graduate Major in School Library Certification

INCOMPLETE

Credits required: 18 Credits applied: 6 Catalog year: 2023-2024 GPA: 4.000

Unmet conditions for this set of requirements:

18 credits are required in major requirements. You currently have 6, you still need 12 more credits.

A grade of C or better must be earned in each course.

	Course	Title	Grade	Credits	Term	Repeated
<input checked="" type="radio"/>	LBSC 5113	LBSC 5113	Select, Org of Info & Ed Res	(3)	Fall 2024	
<input type="radio"/>	LBSC 5613	Still needed:	3 Credits in LBSC 5613			
<input type="radio"/>	LBSC 5823	Still needed:	3 Credits in LBSC 5823			
<input type="radio"/>	CIED 5353	Still needed:	3 Credits in CIED 5353			
<input checked="" type="radio"/>	CIED 5443	CIED 5443	Teaching Reading w/Lit	A	3	Summer 2024
<input type="radio"/>	EDTC 5103	Still needed:	3 Credits in EDTC 5103			

Northeastern State University

Student name

Schneider, Andrea N

Student ID

*****4712

Degree

Master of Education

Audit date

08/19/2024 8:39 PM

Degree progress

88%

Requirements

Level Graduate Classification Graduate Master Major Reading, MEd Program MEd - Reading College Education

Degree in Master of Education

INCOMPLETE

Catalog year: Summer 2023 GPA: 4.000

- ☒ >>>>IMPORTANT! Courses that are repeatable with limits found in audit-SEE ADVISOR.
- ☒ You meet the minimum 3.0 GPA requirement.
- ☒ Previous Bachelor's Degree Awarded

☐ Major Requirements

Still needed: See Major in Reading, M Ed section

Blocks included in this block
Major in Reading, M Ed

Major in Reading, M Ed

INCOMPLETE

Credits required: 33 Credits applied: 30 Catalog year: Summer 2023 GPA: 4.000

Unmet conditions for this set of requirements: 33 credits are required. You currently have 30, you still need 3 credits.

NOTE: ANY 4000 LEVEL COURSE TAKEN FOR GRADUATE CREDIT REQUIRES A SIGNED CONTRACT PRIOR TO ENROLLING.
Your current major GPA is 4.000.

	Course	Title	Grade	Credits	Term
<input checked="" type="checkbox"/> Program Admission Requirement	Graduate Program Admission	Y			
<input checked="" type="checkbox"/> File Degree Plan	Graduate Plan of Study	Y			
<input type="checkbox"/> Graduate Capstone Requirement	Still needed:	Capstone must be submitted to Graduate Dean at least 30 days prior to close of final semester.			
<input type="checkbox"/> REQUIRED CURRICULUM-21 Hours					
<input checked="" type="checkbox"/> Emergent & Early Literacy Development	READ 5113	EMERGENT & EARLY LIT DEV	A	3	Summer 2023
<input type="checkbox"/> Intern/Middle/High School Reading Instruction	Still needed:	3 Credits in READ 5223			
<input checked="" type="checkbox"/> Literacy Assessment	READ 5323	LITERACY ASSESSMENT	A	3	Fall 2023

☑ Applied Assessment	READ 5483	APPLIED ASSESSMENT	A	3	Spring 2024
☑ Seminar: Literacy Trends & Issues	READ 5513	SEM: LITERACY TRENDS & ISSUES	A	3	Spring 2024
① Practicum in Literacy	READ 5543	PRACTICUM IN LITERACY	IP	(3)	Fall 2024
① Issues in Facilitating Lit Development	READ 5573	ISS FACILITATING LIT DEVELOP	IP	(3)	Fall 2024
☑ PROFESSIONAL EDUCATION-6 Hours					
☑ Educational Research	EDUC 5103	EDUCATIONAL RESEARCH	A	3	Summer 2023
☑ Advanced Educational Measurement	EDUC 5483	ADVANCED EDU MEASUREMENTS	A	3	Summer 2023
☑ ENRICHMENT REQUIREMENT-3 Hours					
☑ Enrichment	ECED 5413	ADV DEV OF THE YOUNG CHILD	A	3	Spring 2024
① CAPSTONE EXPERIENCE-3 Hours					
① Contemporary Research in Literacy	READ 5563	CONTEMPORARY LITERACY RESEARCH	IP	(3)	Fall 2024

Fall Through

Credits applied: 13 Classes applied: 5

Course	Title	Grade	Credits	Term
LIBM 5013	INTRODUCTION TO LIBRARIANSHIP	A	3	Summer 2023
LIBM 5123	SCHOOL LIBRARY ADMINISTRATION	A	3	Summer 2024
LIBM 5313	ADV MATERIALS FOR YOUNG ADULTS	A	3	Spring 2024
LIBM 5513	INFO & RESOURCES & SERVICES	IP	(3)	Fall 2024
LIBM 5611	PROF NETWORKING & DEVELOPMENT	A	1	Summer 2024

In-progress

Credits applied: 12 Classes applied: 4

Course	Title	Grade	Credits	Term
LIBM 5513	INFO & RESOURCES & SERVICES	IP	(3)	Fall 2024
READ 5543	PRACTICUM IN LITERACY	IP	(3)	Fall 2024
READ 5563	CONTEMPORARY LITERACY RESEARCH	IP	(3)	Fall 2024
READ 5573	ISS FACILITATING LIT DEVELOP	IP	(3)	Fall 2024

Over The Limit

Credits applied: 0 Classes applied: 2

Course	Title	Reason	Grade	Credits	Term
--------	-------	--------	-------	---------	------

* Incomplete - will be completed in
the next few weeks. *

Legend

- | | |
|---------------------------------------|---------------------------------|
| ☑ Complete | ○ Not complete |
| ① Complete (with classes in progress) | ① Nearly complete - see advisor |
| ☑ Prerequisite | @ Any course number |

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

East Central University
1100 E. 14th St. Ada, Oklahoma 74820
Unofficial Transcript

Name: Swagerty, Benjamin
Grad Ret: 21.00
Birthdate: 17-Jul-1972

ID Number: 0287183
Date Printed: 28-Aug-2024

COURSE	Course Title	Grade	Hours	Points
Spring Semester 2023				
LIBSC 5213	CATALOG & CLASSIF	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	3.00	12.00	3.00	4.00
Grad Retn	3.00	12.00	3.00	4.00

Fall Semester 2023				
EDUC 5113	TECHNIQUES OF RESEARCH	A	3.00	12.00
LIBSC 5133	MATERIALS SELECTION	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	9.00	36.00	9.00	4.00

Spring Semester 2024				
EDUC 5363	PRIN OF INSTRUCTIONAL DESIGN	A	3.00	12.00
LIBSC 5233	INFORMATION RESOURCES	A	3.00	12.00

	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	15.00	60.00	15.00	4.00

Summer Semester 2024				
LIBSC 5113	SCHOOL LIBRARY ADMIN I	A	3.00	12.00
LIBSC 5973	CURRICULUM & THE SCHL LIBRARY	A	3.00	12.00

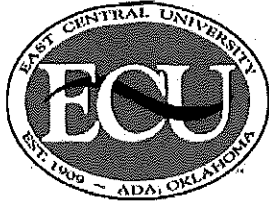
	Earned	Points	Divisor	GPA
Term	6.00	24.00	6.00	4.00
Grad Retn	21.00	84.00	21.00	4.00

Fall Semester 2024				
EDLBS 5913	ADVANCED CHILDREN'S LIT	CIP	3.00	0.00
EDUC 5003	MULTIMEDIA TECHNOLOGY	CIP	3.00	0.00
LIBSC 5923	YOUNG ADULT LITERATURE	CIP	3.00	0.00

	Earned	Points	Divisor	GPA
Term	0.00	0.00	0.00	0.00
Grad Retn	21.00	84.00	21.00	4.00
Cum	21.00	84.00	21.00	4.00
ECU Retn	21.00	84.00	21.00	4.00

* Repeat of course
[] Remedial course counted in term only
Reprieve/Renewal
() Course Credit not counted in earned
% Course forgiven - not counted in RET/GRD statistics

End of Transcript



East Central University
1100 E 14th St
Ada, OK 74820-6999
Tel: 580-332-8000

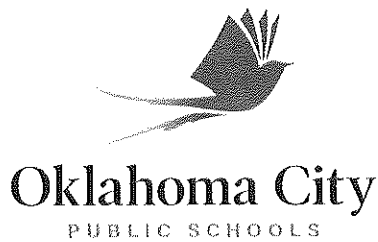
Benjamin Swagerty (0287183)

Fall 2024

Planned: 0 Credits Enrolled: 9 Credits Waitlisted: 0 Credits

Schedule Details

Status	Course Title	Time	Location	Instructor
Enrolled	EDLBS-5913-01: Advanced Children's Lit	8/19/2024 - 10/9/2024	Online Program Course, ECUO	Sharber, Shelli K.
Enrolled, but not started	EDUC-5003-01: Multimedia Technology	10/14/2024 - 12/13/2024	Online Program Course, ECUO	Jones, Mark
Enrolled, but not started	LIBSC-5923-01: Young Adult Literature	10/14/2024 - 12/13/2024	Online Program Course, ECUO	Staff, Unassigned



September 3, 2024

Accreditation Standards Division
Oklahoma State Department of Education
2500 North Lincoln Blvd.
Oklahoma City, OK 73105-4599

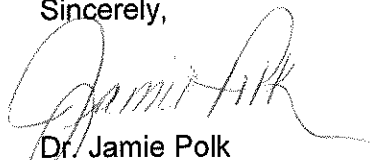
Dear Director:

Attached please find a statutory waiver application of exemption from library media specialist certification requirements for four schools: FD Moon MS, Spencer ES, and Willow Brook ES. This statutory waiver seeks permission to hire a certified teacher, currently working towards library media certification, to function as a library media specialist in each school.

Oklahoma City Public Schools Library Media Program has benefited greatly from the previous statutory waivers. This statutory waiver is seeking an exemption of certification for one library media specialist to serve one school for one year.

With your advice and consent, we would appreciate your presenting this statutory waiver application to the State Board of Education for the review and action. Thank you for your assistance and support.

Sincerely,



Dr. Jamie Polk
Superintendent of Schools

Oklahoma City Public Schools
P.O. Box 36609, Oklahoma City, OK 73136
Phone: 405-587-1000 | web: www.okcps.org

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 – 20 25 school year

ROGERS

COUNTY

CATOOSA PUBLIC SCHOOLS

SCHOOL DISTRICT

2000 South Cherokee Street

SCHOOL DISTRICT MAILING ADDRESS

Catoosa

CITY

74015

ZIP CODE

Cherokee Elementary

NAME OF SITE

Kelsey Barbee

PRINCIPAL SIGNATURE*

9/19/24

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Robert Schornick

SUPERINTENDENT NAME (PLEASE PRINT)

SUPERINTENDENT E-MAIL ADDRESS

[Signature]

SUPERINTENDENT SIGNATURE*

9-16-24

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 16, 20 24

[Signature]

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

[Signature]

NOTARY

DATE

5-24-2027

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

☒ One Year Only

☐ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

☒ High School

☐ Jr./Middle High

☐ Elementary

☐ District Total

RECEIVED OCT 01 2024
DATE RECEIVED

70 O.S. 3-124

OAC

[Signature]
NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Ashley Fagala, a long-time teacher with our district, has taken the MS Library/Media Specialist position for the 2024-2025 school year. She is currently pursuing her masters degree in Library Media Sciences and is on track to complete her degree requirements by December 2025.

The library serves 100% of the Cherokee Elementary student body.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

The library/media center serves all of the student body. Each grade level has scheduled times to send students to the library to check out books and use the resources. Whole class activities are also periodically scheduled in the library as well. Cherokee Elementary also has a full time library assistant to help with the daily operations of the library and to help meet the needs of the teachers and students.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Mrs. Fagala has worked at the elementary school as a 2nd grade teacher for many years and knows the importance of utilizing the library resources to enhance classroom learning. She and her full-time assistant will continue to keep those resources readily available for the teachers and students.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Library/Media Center schedule is attached.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

Catoosa Public Schools has already made a larger financial commitment in having a certified teacher as our librarian, because our library did not have a full time librarian on staff during the last school year.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Criteria to be evaluated will include accessibility, student friendly environment, usability and a panorama survey sent to staff and students.

2024-25 LIBRARY SCHEDULE

Morning Car Rider Duty	7:55-8:10
OPEN CHECK OUT (Mrs. Blair will run this time)	8:45-9:00
PLAN TIME	8:30-9:20
Kinder Group 1	9:25-10:20
Kinder Group 2	10:25-11:20
Lunch Duty (Cafeteria, Playground)	11:30-12:00
Lunch	12:05-12:35
Flexible Library Time Classes are scheduled every other week for read aloud, lesson, and checkout with opportunities to bring classes for research or other media center needs. Pre-K will also be added to this time for a short read aloud and to learn about coming to the library.	12:45-3:05 on Enrichment days, 12:45-3:40 on all other days
3rd Grade Enrichment Program Every other week, one day a week	3:05-3:40
3rd Grade Car Rider Dismissal	3:45-4:10

Sept. 12, 2024

To Whom It May Concern,

My name is Ashley Fagala and I am currently seeking my Master's in Library Media Sciences and Technology thru Northeastern State University.

I applied and was accepted in October of 2023, and began classes the following January. I have since completed 13 hours and am currently enrolled in another 6, with 6 hours anticipated in the Spring, 3 in the summer and 1-4 in the fall before graduation. I am waiting to see if I will receive credit for LETRS or not. If I do earn those 3 credits, my anticipated graduation date is December 2025. I lack only 4 courses if I receive credit for READ 5113, 5 if I do not.

Thank you for your time,
Ashley Fagala



NORTHEASTERN
STATE UNIVERSITY

Enrollment Verification

Student Name: Ashley Fagala

Student ID number: N00267756

Enrollment Status:

Full Time ☐ Half Time ☒ Less than Half Time ☐ Not Currently Enrolled ☐

Semester Hours: 6

- ☐ Summer (05/13/2024-08/15/2024)
☒ Fall (08/19/2024-12/13/2024)
☐ Spring (01/13/2025-05/09/2025)

BACHELOR

Spring or Fall:

Full time = 12 or more hrs

Half time = 6-11 hrs

Summer:

Full Time = 6 or more hrs

Half Time = 3-5 hrs

MASTER

Spring or Fall:

Full Time = 9 or more hrs

Half Time = 5-8 hrs

Summer:

Full Time = 5 or more hrs

Half Time = 3-4 hrs

The above information has been verified by Northeastern State University's Office of the Registrar.
Should you have any questions or concerns please contact our office via email at registrar@nsuok.edu.

Amy D. Dunn, Registrar

8/26/2024

OFFICE OF THE REGISTRAR

701 N. Grand Ave. | Tahlequah, OK 74464 | P 918.444.2208 | F 918.458.9638

www.nsuok.edu



NORTHWESTERN
STATE UNIVERSITY

Tahlequah, Oklahoma 74464-2399

Issued To:
Ashley Fagala
Parchment DocumentID: TESRTV60

Name: Ashley Fagala
Student-ID: XXXXX204
Date of Birth: 27-MAY
Date Issued: 24-AUG-2024
Page Number: 1

Course Level: Graduate
Current Program
Master of Science
Major : Library Media and Info Tech,MS

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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INSTITUTION CREDIT:

Spring 2024
LIBM 5513 INFO & RESOURCES & SERVICES 3.00 A 12.00
LIBM 5523 SCHOOL LIB LEADER & ADVOCACY 3.00 A 12.00
Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00
Graduate Good Standing

Summer 2024
LIBM 5023 ADV MATERIALS FOR CHILDREN 3.00 A 12.00
LIBM 5123 SCHOOL LIBRARY ADMINISTRATION 3.00 A 12.00
LIBM 5611 PROF NETWORKING & DEVELOPMENT 1.00 A 4.00
Ehrs: 7.00 GPA-Hrs: 7.00 QPts: 28.00 GPA: 4.00
Graduate Good Standing

Fall 2024
IN PROGRESS WORK
LIBM 5013 INTRODUCTION TO LIBRARIANSHIP 3.00 IN PROGRESS
LIBM 5313 ADV MATERIALS FOR YOUNG ADULTS 3.00 IN PROGRESS
In Progress Credits 6.00

***** TRANSCRIPT TOTALS *****
Earned Hrs GPA Hrs Points GPA
TOTAL INSTITUTION 13.00 13.00 52.00 4.00
TOTAL TRANSFER 0.00 0.00 0.00 0.00
OVERALL 13.00 13.00 52.00 4.00
***** END OF TRANSCRIPT *****

Copy of Transcript

REJECT DOCUMENT IF SIGNATURE IS DISTORTED

AN OFFICIAL SIGNATURE IS WHITE ON A GREEN BACKGROUND

AMY D. DUNN, REGISTRAR

KEY TO TRANSCRIPT OF ACADEMIC RECORDS

INSTITUTIONAL NAME CHANGES:

Northeastern State Normal School, 1909-1919
Northeastern State Teachers College, 1919-1939
Northeastern State College, 1939-1974
Northeastern Oklahoma State University, 1974-1985
Northeastern State University, 1985-Present

SCHOOL CODES: IPEDS - 207263 FSC - 003161

ACCREDITATION: Northeastern State University is accredited by the Higher Learning Commission. All programs are approved by the Oklahoma State Regents for Higher Education and the Board of Regents of the Regional University System of Oklahoma. Educator preparation programs at the baccalaureate and master's levels are accredited by the Council for the Accreditation of Educator Preparation and the Oklahoma Office of Educational Quality and Accountability. The Counseling, M.S. program is accredited by the Council for Accreditation of Counseling and Related Educational Programs. The Oklahoma College of Optometry doctoral degree has full accreditation by the Accreditation Council on Optometric Education. The baccalaureate and master's Nursing programs are accredited by the Accreditation Commission for Education in Nursing. The baccalaureate and master's Social Work programs are accredited by the Council on Social Work Education. The Master of Science in Speech/Language Pathology program is accredited by the American Speech-Language-Hearing Association. The B.B.A. and M.B.A. programs are accredited by the Accreditation Council for Business Schools and Programs. The Dietetics program is accredited by the Accreditation Council for Education in Nutrition and Dietetics. Music programs are accredited by the National Association of Schools of Music. The Medical Laboratory Science, B.S.M.L.S. is accredited by the National Accrediting Agency for Clinical Laboratory Sciences. The Occupational Therapy M.S. program is accredited by the Accreditation Council for Occupational Therapy Education. The Chemistry B.S. program is approved by the American Chemical Society. The Health and Human Performance B.S. program is accredited by the Commission of Allied Health Education Programs. The Physician Assistant Studies, M.S. program has Accreditation-Provisional status through the Accreditation Review Commission on Education for the Physician Assistant.

ACADEMIC CALENDAR AND UNIT OF CREDIT:

Credits are listed as semester credit hours. A semester is normally 16 weeks in duration; the standard summer term is 8 weeks. Some courses may vary in length but are equated to semester hours.

GRADING:

A - Excellent, 4 grade points each semester hour
B - Above average, 3 grade points each semester hour
C - Average, 2 grade points each semester hour
D - Below average, 1 grade point each semester hour
F - Failure, no grade points
I - Incomplete, GPA neutral
P - Passing, no grade points
NP - Not passing, no grade points
S - Satisfactory, no grade points
U - Unsatisfactory, no grade points
W - Withdrawal, no grade points
AW - Administrative Withdrawal, GPA neutral
NA - Non-attendance, GPA neutral
AU - Audit, GPA neutral
N - Grade not reported
X - Graduate thesis or dissertation in progress, GPA neutral

Grades followed by an additional character indicate the work was completed as follows:

1 - Correspondence	6 - Other prior learning credit (Portfolio, licensure, etc.)
2 - Physical education activity	7 - Auxiliary exam
3 - CLEP	8 - DANTES
4 - Advanced placement	T - Technical credit
5 - Military	Z - Remedial 0 level

TRANSCRIPTS FROM OTHER INSTITUTIONS:

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NUMBERING SYSTEM:

0000 s - Remedial work which does not count toward hours attempted, earned, accumulative grade point average, or graduation
1000 s - Primarily for freshmen
2000 s - Primarily for sophomores
3000 s - Primarily for juniors
4000 s - Primarily for seniors
4000G s and 5000 s or above - Primarily for graduate and professional students

COMPLETION OF DEGREE:

Degrees completed are entered at the point they are earned indicating type of degree, date of conferral, major(s) and concentration(s), if applicable.

ACADEMIC FORGIVENESS:

For all undergraduate students enrolled Fall 1992 or later, courses identified by E are not used in calculating the grade point averages.

OTHER SYMBOLS:

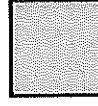
I - Course is included in GPA hours, earned hours, and grade point average calculations
A - Course is included in GPA hours and grade point average calculations but not in hours earned
Ehrs - Earned hours
GPA-Hrs - GPA hours
Qpts - Quality points

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BROKEN ARROW OK 74012

09-19-05 2 2

ASHLEY KAYE STAIRES

SID 446-94-8204

DOB 05-27-1983

Official Undergraduate Academic Record

Degrees Awarded:
Bachelor of Science May 7, 2005
College of Education
Major: Elementary Education

-----Spring 2002-----			
BIOL-1114	INTRODUCTORY BIOLOGY	C	4.00 8.00
MATH-1493	APPL OF MODERN MATH	B	3.00 9.00
PSYC-1113	INTRODUCTORY PSYCH	B	3.00 9.00
Honors course			
SPAN-2115	INTERMED SPANISH I	B	5.00 15.00

-----2001-----
Admitted Program:
General University
Nondegree program, undergraduate level
Major: Non-degree Seeking

	AHRS	EHRS	QHRS	QPTS	GPA
Current	15.00	15.00	15.00	41.00	2.733
Institution	41.00	38.00	33.00	95.00	2.879
Cum Grad/Ret	41.00	38.00	33.00	95.00	2.879

Transfer Credit Applied to Fall 2002
TULSA COMMUNITY COLLEGE Jun 2002 - Aug 2002
INTRO TO LITERATURE 3.00
(H)WORLD REGIONAL GEOG 3.00
SPEECH COMM 1 3.00
School Total: 9.00

ENGL-1113 FRESHMAN COMPOSITION I P (3.00)
Repeat (included in GPA)
CREDIT BY EXAM
ADVANCED PLACEMENT

	AHRS	EHRS	QHRS	QPTS	GPA
Current	3.00	0.00	0.00	0.00	0.000
Institution	3.00	0.00	0.00	0.00	0.000
Cum Grad/Ret	3.00	0.00	0.00	0.00	0.000

-----Fall 2002-----			
ART-1803	INTRODUCTION TO ART	A	3.00 12.00
GEOG-1114	PHYSICAL GEOGRAPHY	D	4.00 4.00
MATH-2403	GEOMETRIC STRUCTURES	W	(3.00)
MATH-3603	MATHEMATICAL STRUCTURE	B	3.00 9.00
SPAN-2222	INTERMED COMP & GRAM	C	2.00 4.00

-----2001-----
SPAN-1115 ELEMENTARY SPANISH I P 5.00
Credit by Exam
ADVANCED STANDING

	AHRS	EHRS	QHRS	QPTS	GPA
Current	5.00	5.00	0.00	0.00	0.000
Institution	8.00	5.00	0.00	0.00	0.000
Cum Grad/Ret	8.00	5.00	0.00	0.00	0.000

	AHRS	EHRS	QHRS	QPTS	GPA
Current	12.00	12.00	12.00	29.00	2.417
Institution	51.00	50.00	45.00	124.00	2.756
Cum Grad/Ret	62.00	59.00	54.00	157.00	2.907

-----Fall 2001-----
Transferred To:
College of Education
Bachelor of Science
Major: Secondary Education

-----Spring 2003-----			
CIED-3005	FOUNDATION OF LITERACY	B	5.00 15.00
ENGL-2513	INTRO TO CREATIVE WRIT	B	3.00 9.00
EPSY-3113	PSYCH FOUND CHLDHD	W	(3.00)
HECI-2114	PRINC HUMAN NUTRITION	B	4.00 12.00
SECH-3223	ROLE OF TECHR MENT SCH	B	3.00 9.00

HIST-1103	SURVEY OF AMER HISTORY	C	3.00 6.00
HONR-1000	INT HON EDUC ORIENT	A	1.00 4.00
Honors course			
MATH-1513	COLLEGE ALGEBRA	C	3.00 6.00
POLS-1113	AMERICAN GOVERNMENT	C	3.00 6.00
Honors course			
SOC-1113	INTRO SOCIOLOGY	A	3.00 12.00
Honors course			
SPAN-1225	ELEMENTARY SPANISH II	A	5.00 20.00

	AHRS	EHRS	QHRS	QPTS	GPA
Current	15.00	15.00	15.00	45.00	3.000
Institution	68.00	65.00	60.00	169.00	2.817
Cum Grad/Ret	77.00	74.00	69.00	202.00	2.928

-----Summer 2003-----			
CIED-4005	LITERACY ASSESS INSTP	A	5.00 20.00
EPSY-3113	PSYCH FOUND CHLDHD	A	3.00 12.00
SPED-3202	EDUC EXC LEARNERS	A	2.00 8.00

President's Honor Roll

	AHRS	EHRS	QHRS	QPTS	GPA
Current	10.00	10.00	10.00	40.00	4.000
Institution	78.00	75.00	70.00	209.00	2.985
Cum Grad/Ret	87.00	84.00	79.00	242.00	3.063

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Jerry Monting, Registrar

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BROKEN ARROW OK 74012

09-19-05 2 2

ASHLEY KAYE STAIRES

SID 446-94-8204

DOB 05-27-1983

-----Fall 2003-----
CIED-2450 CLINICAL EXP ELEM ED I P 1.00
CIED-3153 TCHG MATH PRIMARY LEV D (3.00)
Repeat (excluded from GPA)
CIED-4213 INTRO VIS ARTS CURR C 3.00 6.00
MATH-3403 GEOMETRIC STRUCTURES B 3.00 9.00
PHYS-1014 DESCRIPTIVE PHYSICS W (4.00)

	AHRS	EHRS	QHRS	QPTS	GPA
Current	10.00	7.00	6.00	15.00	2.500
Institution	88.00	82.00	76.00	224.00	2.947
Cum Grad/Ret	97.00	91.00	85.00	257.00	3.024

-----Spring 2004-----
CHEM-1413 INQUIRY-BASED CHEM C 2.00 6.00
CIED-3153 TCHG MATH PRIMARY LEV C 3.00 6.00
CIED-3622 MIDDLE LEVEL EDUCATION P 2.00
CIED-4560 ENV ED: SPIRIT LAST GREAT PLACES
EDTC-3123 APPL OF EDUC TECH B 1.00 1.00
B 3.00 9.00

	AHRS	EHRS	QHRS	QPTS	GPA
Current	12.00	12.00	10.00	22.00	2.200
Institution	100.00	94.00	86.00	246.00	2.860
Cum Grad/Ret	109.00	103.00	95.00	279.00	2.937

Program Changed To:
Major: Elementary Education

ENGL-1113 COMPOSITION I P 3.00
Credit by Exam
CLEP
ENGL-1213 COMPOSITION II P 3.00
Credit by Exam
CLEP

	AHRS	EHRS	QHRS	QPTS	GPA
Current	6.00	6.00	0.00	0.00	0.000
Institution	106.00	100.00	86.00	246.00	2.860
Cum Grad/Ret	115.00	109.00	95.00	279.00	2.937

-----Fall 2004-----
CIED-3430 CLIN EXP ELEM ED II P 1.00
CIED-4012 INTEG OF LITERACY A 2.00 8.00
CIED-4153 TCHG MATH INTERMED LEV B 3.00 9.00
CIED-4323 SOC ST IN ELEM SCH CUR B 3.00 9.00
CIED-4353 SCI IN ELEM SCH CUR A 3.00 12.00
CIED-4363 DES MGMT OF ELEM CLSRM A 3.00 12.00

Dean's Honor Roll

	AHRS	EHRS	QHRS	QPTS	GPA
Current	15.00	15.00	14.00	50.00	3.571
Institution	121.00	115.00	100.00	296.00	2.960
Cum Grad/Ret	130.00	124.00	109.00	329.00	3.018

No Further Entries This Column

-----Spring 2005-----
CIED-4000 FIELD STUDILE IN EDUC P 2.00
CIED-4450 INTERNSHIP ELEM EDUC P 6.00
CIED-4453 SR SEMINAR IN ELEM ED A 3.00 12.00
CIED-4560 ENV ED: SPIRIT LAST GREAT PLACES A 1.00 4.00
HHP -3010 PHYSICAL ED FOR ELEMENT TCHRS A 1.00 4.00

	AHRS	EHRS	QHRS	QPTS	GPA
Current	13.00	13.00	5.00	20.00	4.000
Institution	134.00	128.00	105.00	316.00	3.010
Cum Grad/Ret	143.00	137.00	114.00	349.00	3.061
Cumulative	143.00	143.00	117.00	352.00	3.009

Requirements completed for Bachelor of Science
-----End of Undergraduate Academic Record-----

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MINUTES
BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT # I-002
ROGERS COUNTY

Catoosa Public Schools
Regular
Board of Education Room, Education Service Center, 2000 South Cherokee Street, Catoosa, Oklahoma 74015
Monday, September 16, 2024 at 6:00 PM

1. Call to order and roll call of members; establish quorum.

Attendance Taken at 6:00 PM.

Michelle Metcalf: Present

Allix Rawls: Present

Amy Shouse: Present

Derrick Smith: Present

Stefan Swaggerty: Present

2. Pledge of Allegiance to the Flag - Robert Schornick

3. Prayer / Moment of Silence - Derrick Smith

4. Public Comment* None

5. Administer Oath of Office to Student Board Member - Isabella Toops

Senior Isabella Toops was sworn in as student board member for the 2024-2025 school year.

6. Reports to the Board

6.1. Student Board Member Report - Isabella Toops

The football team had their first win against Verdigris last week. There is a bonfire this Thursday night to celebrate this week's football game against Inola. Homecoming is next week, with a dance, pep assembly and parade. The volleyball team plays at Inola on Tuesday night and is at home Thursday night for senior night. Junior and Senior student board members have been elected.

6.2. ACCT Report - Rita Coblentz, President

Teachers are busy preparing for homecoming and upcoming fall activities.

6.3. Principal Report - Rex Langley, Wells Middle School

Enrollment - Overall site enrollment is down slightly from last year, from 526 to 519.

Attendance data - Total average attendance from grades 4th through 7th is 95.27%.

Goal Share - The middle school goal is to increase students' sense of belonging. Using the Panorama data, action steps have been identified. Those steps include behavior responses, increasing after-school offerings, mentoring programs, and enhancement of engagement practices within the classroom.

School Successes - Coach Alexander will be taking his PE students on a field trip to the Blue Whale next week to learn how to fish. All supplies were donated.

Teaching and Learning Spotlight - Wells MS staff requested more learning opportunities to gain access to best practice teaching strategies.

Upcoming Events - This week's athletic events include football, softball, and volleyball games.

6.4. Superintendent Report - Robert Schornick

Acknowledge, Recognize and Encourage - Konner Johnston, Cherokee Elementary Dean of Students, received a shout-out from Mr. Schornick for his hard work and willingness to step in and help wherever needed.

Student Dropout Report - The latest student dropout data shows that our current percentage of dropouts is at 3.3% which is below the state average. This number has gone down 2 percentage points in the last three years. Sites must follow up on students who exit the district with no explanation. Exit codes will need to be modified when the site receives a records request from the new school, so that the student is not considered a dropout.

CSI Update - There was a one-year follow-up meeting where the team analyzed the positives, and also the places where the mark was missed. The main focus areas will be professional learning communities, enhancing parent/guardian volunteer programs, staff recruitment and developing a long-range capital improvement program.

Child Nutrition Update - Chick-fil-A will now be available once a month for purchase with four delicious options to choose from for grades 8-12.

Bond Update - Current activities include playground installations, site railings, punch list completions, landscaping. Upcoming activities include Phase II Slab on Grade pour, structural steel for Phase II, Site fencing completion, and additional canopies on the West side ramp. Troubleshooting includes ongoing HVAC issues, locking mechanism on interior doors and toilet partitions.

Facilities Update - Steel is going up on the Agricultural Building. The move-in date is still on target for spring 2025.

Upcoming Events - HS Bonfire for the Battle of the Ports, Tulsa Tech partner school event, OSDE Fall Accreditation, fall financial audit, homecoming parade, homecoming coronation, and the administration of the Panorama survey.

Budget Update - An updated handbook will be given to board members every year in September. Board members were encouraged to dive deeper into the included policies and procedures. The goal will be to always have a minimum of \$2.2 million in carryover each year.

7. Approve or Disapprove General Consent Agenda:

The consent agenda consists of the discussion, consideration, and vote whether to approve the items and reports as presented. All of the following items will be approved by one vote unless any board member desires to have a separate vote on any or all of these items.

Motion to approve Consent Agenda Items 7.1 thru 7.4, with the removal of the Middle School Fundraiser Request for "Pink Out t-shirts". This motion, made by Michelle Metcalf and seconded by Stefan Swaggerty, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

7.1. Meeting Minutes

7.1.1. August 19, 2024 - Regular Meeting

7.1.2. August 28, 2024 - Special Meeting

7.2. Activity Accounts

7.2.1. Activity Fund Transfers

7.2.2. Fundraising Activities

7.3. Encumbrances

7.3.1. Purchase Orders

General Fund 11: 210 - 281

Building Fund 21: 25 - 37

Child Nutrition Fund 22: 11 - 12

Building Bond Fund 32: 9 - 12

School Activity Fund 60: 97 - 210

7.4. Treasurer's Report

8. Discussion and possible Board vote to approve the fee proposal for Professional Architecture services for the renovation of the visitor's press box at the Catoosa Public Schools Frank McNabb Stadium.

RS: after careful reflection, I recommend that we partner with GH2 Architects regarding our Visitor's Press Box makeover at McNabb Field. The scope of the project includes a renovation of the existing visitor's press box of approximately 400 sq. ft. This agreement will ensure CPS is addressing pre design/investigation, bidding/ permit documents, and construction phase services. Total cost to the district = \$16,400 + any hourly rates that are accrued.

Motion to approve the fee proposal for Professional Architecture services for the renovation of the visitor's press box at the Catoosa Public Schools Frank McNabb Stadium. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

9. Discussion and possible Board action to hire Myers-Cherry as Construction Manager for the Visitor Pressbox Project, in compliance with 61 O.S. Section 62 (K).

RS: Based on Title 61 - Public Buildings and Public Works. Section 62 - Construction Management and Consultant Services - Registration and Selection. Subsection K - Selection of a Construction Manager, Catoosa Public Schools has compiled a list of "Request For Qualifications (RFQ) for the following Construction Managers. Catoosa Public Schools negotiated a CMaR

contract on Thursday, September 12, 2024 with Myers-Cherry Construction for the Visitor's Press Box Makeover. Catoosa Public Schools and Myers-Cherry Construction have agreed upon CM fees that do not exceed 7% of construction costs. (Funding Source: General Fund)

Motion to approve. This motion, made by Stefan Swaggerty and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

10. Discussion and possible Board vote to approve the District's Return to Learn Plan for the 2024-2025 school year.

Motion to approve the District's Return to Learn Plan for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

11. Discussion and possible Board vote to approve updates to Catoosa Public School District Board policies, to ensure compliance with current legal standards.

TR: Items 11.1 to 11.15 include updates from OSSBA following the August release of our Catoosa Policy Booklet. These adjustments ensure compliance with current legal standards and OSSBA recommendations. We recommend your approval.

Motion to approve updates to Catoosa Public School District Board policies, Items 11.1 thru 11.15. This motion, made by Derrick Smith and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

11.1. EMI: Voluntary Private Prayer and Minute of Silence

11.2. DBCA: Standards of Performance and Conduct for Teachers

11.3. DOBD: Suspension of Certified Personnel

11.4. DOAC: Support Personnel Suspension, Demotion, Nonrenewal or Termination

- 11.5. DO: Termination of Employment Teachers
- 11.6. EGG: Prohibition of Race and Sex Discrimination
- 11.7. EIED: Graduation Requirements
- 11.8. FEA: Intra District Transfers
- 11.9. FEH: Transfer Appeal Students on IEP
- 11.10. FDA: Enrollment and Out of State Tuition Exception
- 11.11. FDC R1: Attendance Policy Regulation
- 11.12. CKAH: Use of Automatic External Defibrillator
- 11.13. EKBA: Strong Readers Act
- 11.14. EIA-R4: Student Retention Regulation
- 11.15. EIA-R5: Mid-Year Promotion Fourth Grade

12. Discussion and possible Board vote to approve an IEP Service Agreement with Claremore Public Schools.

Motion to approve an IEP Service Agreement with Claremore Public Schools. This motion, made by Michelle Metcalf and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

13. Discussion and possible Board vote to approve an application for Statutory Waiver of Library Media Specialist/waive certification only, for Cherokee Elementary and Wells Middle School, for the 2024-2025 school year. 70 O.S. § 3-126

RS: both employees listed are currently seeking certification in Library Media Science. However, until fully and officially certified, we will need to apply for a Statutory Waiver for accreditation purposes.

Motion to approve an application for Statutory Waiver of Library Media Specialist/waive certification only, for Cherokee Elementary and Wells Middle School, for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

14. Discussion and possible Board vote to approve the list of Mathematics and Science courses taken at Tulsa Tech that are eligible for high school credit.

RS: This item is routine in nature. Given our partnership with Tulsa Technology Center, we must have your approval of the math and science courses taught at Tulsa Tech so that we can offer HS credit at Catoosa.

Motion to approve the list of courses taken at Tulsa Tech for high school mathematics and science credits. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

15. Discussion and possible Board vote to approve the District's capacity for transfers by site, for the months of October through December, 2024.

RS: As of July 1, 2024, we have had 157 total transfer applications. 109 have been approved. 24 have been denied. 7 have canceled their application. And 3 have incomplete applications.

motion to approve. This motion, made by Stefan Swaggerty and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

16. Discussion and possible Board vote to approve Certified and Non-Certified Administrative steps for the 2024-2025 school year.

Motion to approve Certified and Non-Certified Administrative steps for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

17. Discussion and possible Board vote to approve Surplus list.

Motion to approve surplus list. This motion, made by Michelle Metcalf and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

18. Discussion and possible Board action to accept any resignations received to date.

Motion to accept all resignations received to date. This motion, made by Derrick Smith and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

18.1. Joey Baty - Transportation, Bus Driver

19. Motion and vote to convene in Executive Session to discuss the employment, hiring, appointment, transfer or resignation of any individual salaried public officer or employee or where discussion in open session would violate the privacy rights of same. Executive Session Authority Okla. Stat. § 307(B)(1) and (7) to discuss:

Motion to convene in in Executive Session to discuss the employment, hiring, appointment, transfer or resignation of any individual salaried public officer or employee or where discussion in open session would violate the privacy rights of same. Executive Session Authority: 25 Okla. Stat. § 307(B)(1) and (7) at 7:20 p.m. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

19.1. Certified Personnel

19.2. Support Personnel

19.2.1. High School - Baseball Assistant Varsity, High School, Lay Coach, 2024-2025 school year

19.2.2. Transportation - CDL Bus Driver, support contract, 2024-2025 school year

19.2.3. Transportation - CDL Bus Driver, support temporary contract

19.2.4. Education Service Center - General Maintenance part-time, temporary support contract

20. Motion to vote to acknowledge board's return to Open Session Time:

Motion to acknowledge board's return to Open Session at 7:32 p.m. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

21. Board President's statement of executive session minutes.

Present at the meeting were Amy Shouse, Stefan Swaggerty, Michelle Metcalf, Derrick Smith, Allix Rawls and Robert Schornick. The discussion included Agenda Items 16 and 22.

22. Motion and vote concerning the employment of personnel:

22.1. Certified Personnel

22.2. Support Personnel

22.2.1. High School - Baseball Assistant Varsity, High School, Lay Coach, 2024-2025 school year

Motion to approve John Miller as High School Baseball Assistant Varsity High School Lay Coach, for the 2024-2025 school year. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

22.2.2. Transportation - CDL Bus Driver, support contract, 2024-2025 school year

Motion to hire Richard Anderson as CDL Bus Driver on a support contract for the 2024-2025 school year. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

22.2.3. Transportation - CDL Bus Driver, support temporary contract

Motion to approve Mike Nottingham as CDL Bus Driver, support temporary contract - Mike Nottingham. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

22.2.4. Education Service Center - General Maintenance part-time, temporary support contract

Motion to hire Blake Davis as Education Service Center General Maintenance part-time on a Temporary support contract. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

23. New Business. New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. 25 Okla. Stat. § 311(A)(9). *NONE*

24. Vote to Adjourn

Motion to adjourn at 7:43 p.m. This motion, made by Allix Rawls and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

Amy Shouse

Michelle Metcalf

Ailix Rawls

Derrick Smith

Stefan Swaggerty



Catoosa Public Schools

2000 South Cherokee Street, Catoosa, OK 74015

PH: 918-266-8603 FAX: 918-266-1114

www.catoosaps.net FB: @CatoosaPublicSchools

September 16, 2024

Oklahoma State Department of Education
Accreditation Standards Division
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, OK 73105-4599

To whom it may concern:

Please accept the enclosed statutory waiver/deregulation application for Library Media Specialist at Cherokee Elementary (Site Code 661002120).

Ashley Fagala, a long-term elementary teacher in the Catoosa District, has taken the position of Media Specialist for the 2024-2025 school year. She is currently pursuing her Master's degree in Library Media Sciences and Technology and is on track to be certified in December 2025.

Please reach out via email or phone should you have any questions at rschornick@catoosa.k12.ok.us or 918-266-8606.

Sincerely,

Robert Schornick
Superintendent
Catoosa Public Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 25 school year

ROGERS

COUNTY

Catoosa Public Schools

SCHOOL DISTRICT

2000 South Cherokee Street

SCHOOL DISTRICT MAILING ADDRESS

Catoosa

CITY

74015

ZIP CODE

Wells Middle School

NAME OF SITE


PRINCIPAL SIGNATURE*

9.16.24

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Robert Schornick

SUPERINTENDENT NAME (PLEASE PRINT)

SUPERINTENDENT E-MAIL ADDRESS



9-16-24

SUPERINTENDENT SIGNATURE*

DATE

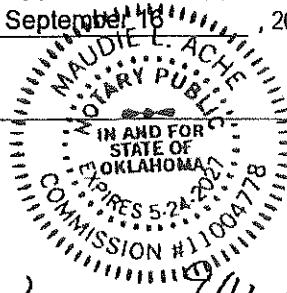
I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 16, 20 24



BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →


NOTARY



9/16/24
DATE

5-24-2027
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

X One Year Only

____ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
____ of ____

ENROLLMENT

 High School
 Jr./Middle High
 Elementary
 District Total

RECEIVED SEP 19 2024
DATE RECEIVED

70 O.S. 3-126

OAC _____

Library Media Specialist
NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Rachael Conklin, the MS Librarian/Media Specialist for the 2024-2025 school year is currently pursuing her masters degree in Library Media Sciences and is on track to complete her degree requirements by December 2025.

100% of the Wells Middle School student body will benefit from having Ms. Conklin in this position.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

The library/media center serves all of the student body. Each grade level has scheduled times to send students to the library to check out books and use the resources. Whole class activities are also periodically scheduled in the library as well. Wells Middle School also has a full time library assistant to help with the daily operations of the library and to help meet the needs of the teachers and students.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Having Ms. Conklin available full time will allow the media center to be open to teachers and student full time, allowing resources to be readily available to the teachers and students.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Library/Media Center schedule is attached.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There will be no financial impact to the District if the waiver is approved. Ms. Conklin has already been hired as an employee.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Criteria to be evaluated will include accessibility, student friendly environment, usability and a panorama survey sent to staff and students.

**Wells Middle School Library Hours
2024-2025 SY**

Library is open from 7:30 AM to 2:30 PM everyday.

Sixth and seventh grade can come at any time to check out books.

Monday: Second hour a 4th grade class will be in there.

Third hour a 5th grade class will be in there.

Sixth hour ½ classes will be in there (2).

Tuesday: Second hour a 4th grade class will be in there.

Wed.: No reservations

Thursday: Third hour a 4th grade class will be in there.

Sixth hour a 4th grade class will be in there.

To whom it may concern,

My name is Rachael Conklin, and I have Bachelor's degree in Human Development and Family Sciences from Oklahoma State University. I also hold a current Oklahoma teaching certification in Psychology/Sociology and Family and Consumer Sciences. I'm currently in my second semester of the NSU Masters of Science Library Media and Information Technology program. I've completed 3 credit hours, and I'm enrolled in 6 credit hours this fall semester.

Thanks,

Rachael Conklin
Rconklin@catoosa.k12.ok.us

Student ID N00184102	Name Conklin, Rachael Lavon	Degree Master of Science
-------------------------	--------------------------------	-----------------------------

Level Graduate Classification Graduate Master Major Library Media and Info Tech, MS Program MS - Library Media/Info Tech College Education

Previous Degrees Oklahoma State Univ-Main Camp BSHES Family Services & Child Devel 17-DEC-2011 Previous Degree BSHES Advisors Heidi Jenkins (Primary)

NSU GPA (GR) 4.000 NSU Earned Hours (GR) 3 NSU GPA Hours (GR) 3 Overall GPA (GR) 4.000 Overall Earned Hours (GR) 3

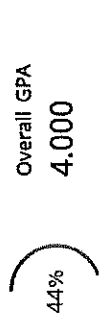
Overall GPA Hours (GR) 3

Academic	What-If	<div>View historic audit</div> <div>08/23/2024 at 7:42 PM GR/MS</div>
----------	---------	---

Format

Student View

Degree Progress (This is an estimation of your degree progress, based on the number of boxes checked below)



Requirements

The State Board of Education certifies and authorizes

Rachael L. Conklin

to serve in the accredited schools of Oklahoma as indicated below.

Description	Level	Valid From	Valid To
FAMILY AND CONSUMER SCIENCES	6-12	3/1/2024	6/30/2029
PSYCHOLOGY/SOCIOLOGY	6-12	3/1/2024	6/30/2029
CAREER TECH FAMILY/CONSUMER SCIENCE	6-12	3/1/2024	6/30/2029
*****NO ENTRIES BELOW THIS LINE*****			

Teacher #: 417823

Degree: Bachelor's

Print Date: 3/25/2024

Class of Certification: Standard

Certification Background Clearance: 3/7/2024

Ryan Walter
State Superintendent of Public Instruction

Ryan Walter
State Superintendent of Public Instruction

The State Board of Education certifies and authorizes Rachael L. Conklin to serve in the accredited schools of Oklahoma as indicated below.

Teacher #417023		Degree: Bachelor's Degree		Class: Standard		Certification Background Clearance: 3/7/2024	
A/Via Description	Level	Valid	Expires	Area Description	Level	Valid	Expires
6554 PSYCHOLOGY/SOCIOLOGY	5-12	3/1/2024	6/30/2029	4550 FAMILY AND CONSUMER SCIENCES	5-12	3/1/2024	6/30/2029
7575 CAREER TECH FAMILY/CONSUMER SCIENCE	5-12	3/1/2024	6/30/2029				

*****NO ENTRIES BELOW THIS LINE*****

0227000

RACHAEL L. CONKLIN

2678 S QUEBEC AVE

TULSA, OK 74114

Certificate Above for Personal Records

Submit Certificate Below to School District

Ryan Walter
State Superintendent of Public Instruction

The State Board of Education certifies and authorizes Rachael L. Conklin to serve in the accredited schools of Oklahoma as indicated below.

Teacher #417923		Degree: Bachelor's Degree		Class: Standard		Certification Background Clearance: 3/7/2024			
Area Description	Level	Valid	Expire	Area Description	Level	Valid	Expire		
6554 PSYCHOLOGY/SOCIOLOGY	5-12	3/1/2024	6/30/2029	4550 FAMILY AND CONSUMER SCIENCES	5-12	3/1/2024	6/30/2029		
7575 CAREER TECH FAMILY/CONSUMER SCIENCE	5-12	3/1/2024	6/30/2029	*****NO ENTRIES BELOW THIS LINE*****					
*****NO ENTRIES BELOW THIS LINE*****									

OKLAHOMA STATE UNIVERSITY

Office of the Registrar | registrar@okstate.edu
322 Student Union | Stillwater, Oklahoma 74078-1013

Official Transcript

Issued To:

Catoosa Public Schools
Parchment DocumentID: TEAFGBWI

22-JUL-2024

Page: 1

Rachael Lavon Conklin

DOB 26-MAR-XXXX

Last 4 SSN ****7495

Level: Undergraduate

Latest Curriculum

BS in Human Environmental Sci

College : College of Human Environ Sci

Major : Human Development & Family Sci

Opt/Concentration : Child and Family Services

Degrees Awarded BS in Human Environmental Sci 17-DEC-2011

College : College of Human Environ Sci

Major : Human Development & Family Sci

Opt/Concentration : Child and Family Services

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
----------	--------------	----------	-------

Transfer Information continued

PSYC 2743 (S)SOCIAL PSYCHOLOGY 3.00 C
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 6.00 GPA: 2.000

FALL 2011 Tulsa Community College

STAT 2013 (A)ELEM STATISTICS 3.00 C
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 6.00 GPA: 2.000

INSTITUTION CREDIT:

TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

FALL 2007 Northern Oklahoma College

UNIV 0123 INTERMEDIATE ALGEBRA 2.00 DEV
Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.000

SPRING 2008 Northern Oklahoma College

MATH 2483 (A)MATH FUNCTIONS & USES 3.00 B
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 9.00 GPA: 3.000

SUMMER 2007 Tulsa Community College

UNIV 0--- UNIVERISTY GEN ELECT 3.00 DEV
Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.000

SUMMER 2008 Tulsa Community College

HIST 1483 AMER HISTORY TO 1865 3.00 B
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 9.00 GPA: 3.000

SUMMER 2009 Tulsa Community College

BIOL 1--- (IN)BIOLOGICAL SCIENCE GEN ELE 4.00 B
SPCH 2713 (S)INTRO TO SPCH COMMUNIC 3.00 W
Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 12.00 GPA: 3.000

SPRING 2011 Tulsa Community College

***** CONTINUED ON NEXT COLUMN *****

Fall 2007
ENGL 1113 COMPOSITION I 3.00 B 9.00
HDFS 1112 INTRO HUM DEV & FAM SCI 2.00 B 6.00
HES 1112 HES FRESHMAN EXPERIENCE 2.00 A 8.00
PHIL 1213 (H)PHILOSOPHIES OF LIFE 3.00 B 9.00
POLS 1113 AMERICAN GOVERNMENT 3.00 B 9.00
Ehrs: 13.00 GPA-Hrs: 13.00 QPts: 41.00 GPA: 3.154

Spring 2008
ENGL 1213 COMPOSITION II 3.00 A 12.00
GEOG 2253 (IS)WORLD REGIONAL GEOG 3.00 C 6.00
HDFS 2113 (S)LIFESPAN HUMAN DEV 3.00 B 9.00
HIST 1103 SURVEY OF AMER HISTORY 3.00 W 0.00
Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 27.00 GPA: 3.000

Fall 2008
EPSY 3113 PSYCH FOUND CHLOHD 3.00 A 12.00
HDFS 2213 HUMAN SEXUALITY & FAM 3.00 A 12.00
HDFS 3413 (S)INFANT AND CHILD DEVEL 3.00 C 6.00
MUSI 2573 (H)INTRO TO MUSIC 3.00 A 12.00
NSCI 2114 (N)PRINC HUMAN NUTRITION 4.00 C 8.00
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 50.00 GPA: 3.125

Spring 2009
CDIS 3213 INTRO COMM DIS 3.00 C 6.00

***** CONTINUED ON PAGE 2 *****



Rita Gearhart Peaster, University Registrar

OKLAHOMA STATE UNIVERSITY

Office of the Registrar | registrar@okstate.edu
322 Student Union | Stillwater, Oklahoma 74078-1013

Official Transcript

22-JUL-2024

Page: 2

Rachael Lavon Conklin

DOB 26-MAR-XXXX

Last 4 SSN ****7495

Level: Undergraduate

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R	SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
Institution Information continued:				Institution Information continued:			
HDFS 3113	NON-NORMATIVE DEV	3.00 B	9.00	HDFS 4433	FAMILY LIFE EDUCATION	3.00 A	12.00
HDFS 3423	(S) ADOLESCENT DEVELOPMENT	3.00 B	9.00	HRAD 2021	FOOD SAFETY AND SANITATION	1.00 A	4.00
HHP 2712	PSYCHOMOTOR DEV	2.00 B	6.00	SPED 3202	EDUC EXC LEARNERS	2.00 A	8.00
SOC 3523	(S) JUVENILE DELINQUENCY	3.00 A	12.00	Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 48.00 GPA: 4.000			
Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 42.00 GPA: 3.000				President's Honor Roll			
Fall 2009				Spring 2011			
HDFS 3123	(S) PARENTING	3.00 B	9.00	BCOM 3113	WRITTEN COMMUNICATION	3.00 B	9.00
HDFS 3433	(S) RELATIONSHIP DEV & MARRIAGE	3.00 C	6.00	HDFS 4423	FAM RISK & RESILIENCE	3.00 B	9.00
HDFS 3443	(S) FAMILY DYNAMICS	3.00 A	12.00	HDFS 4473	POLICY LAW & ADVOCACY	3.00 A	12.00
HDFS 3523	PROF SKILLS HUMAN SERVICES	3.00 B	9.00	HDFS 4533	CRIT ISSUES IN HDFS	3.00 B	9.00
HDFS 3533	OBSERVATION & ASSESSMENT	3.00 C	6.00	Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 39.00 GPA: 3.250			
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 42.00 GPA: 2.800				***** TRANSCRIPT TOTALS *****			
Spring 2010				Earned Hrs GPA Hrs Points GPA			
HDFS 3001	HDFS SPEAKER SERIES	1.00 B	3.00	TOTAL INSTITUTION	111.00	111.00	356.00 3.207
HDFS 3453	MGMT HUMAN SERVICE PROGRAMS	3.00 A	12.00	TOTAL TRANSFER	16.00	16.00	42.00 2.625
HDFS 3513	INTRO TO RESEARCH METHODS	3.00 B	9.00	OVERALL	127.00	127.00	398.00 3.134
HDFS 4521	CFS PRE-INTERNSHIP	1.00 A	4.00	***** END OF TRANSCRIPT *****			
HDFS 4850	INTRO TO CHILD LIFE SPEC	1.00 A	4.00				
NSCI 3223	NUTRITION LIFE SPAN	3.00 C	6.00				
SPCH 2713	(S) INTRO TO SPCH COMMUNIC	3.00 B	9.00				
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 47.00 GPA: 3.133							
Summer 2010							
HDFS 4525	INTERNSHIP CFS	5.00 A	20.00				
Ehrs: 5.00 GPA-Hrs: 5.00 QPts: 20.00 GPA: 4.000							
Fall 2010							
CTED 3203	FOUNDATIONS OF CTED	3.00 A	12.00				
HDFS 4413	(S) ADULTHOOD & AGING	3.00 A	12.00				

***** CONTINUED ON NEXT COLUMN *****



Rita Gearhart Peaster, University Registrar

MINUTES
BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT # I-002
ROGERS COUNTY

Catoosa Public Schools
Regular
Board of Education Room, Education Service Center, 2000 South Cherokee Street, Catoosa, Oklahoma 74015
Monday, September 16, 2024 at 6:00 PM

1. Call to order and roll call of members; establish quorum.

Attendance Taken at 6:00 PM.

Michelle Metcalf: Present

Allix Rawls: Present

Amy Shouse: Present

Derrick Smith: Present

Stefan Swaggerty: Present

2. Pledge of Allegiance to the Flag - Robert Schornick

3. Prayer / Moment of Silence - Derrick Smith

4. Public Comment* None

5. Administer Oath of Office to Student Board Member - Isabella Toops

Senior Isabella Toops was sworn in as student board member for the 2024-2025 school year.

6. Reports to the Board

6.1. Student Board Member Report - Isabella Toops

The football team had their first win against Verdigris last week. There is a bonfire this Thursday night to celebrate this week's football game against Inola. Homecoming is next week, with a dance, pep assembly and parade. The volleyball team plays at Inola on Tuesday night and is at home Thursday night for senior night. Junior and Senior student board members have been elected.

6.2. ACCT Report - Rita Coblentz, President

Teachers are busy preparing for homecoming and upcoming fall activities.

6.3. Principal Report - Rex Langley, Wells Middle School

Enrollment - Overall site enrollment is down slightly from last year, from 526 to 519.

Attendance data - Total average attendance from grades 4th through 7th is 95.27%.

Goal Share - The middle school goal is to increase students' sense of belonging. Using the Panorama data, action steps have been identified. Those steps include behavior responses, increasing after-school offerings, mentoring programs, and enhancement of engagement practices within the classroom.

School Successes - Coach Alexander will be taking his PE students on a field trip to the Blue Whale next week to learn how to fish. All supplies were donated.

Teaching and Learning Spotlight - Wells MS staff requested more learning opportunities to gain access to best practice teaching strategies.

Upcoming Events - This week's athletic events include football, softball, and volleyball games.

6.4. Superintendent Report - Robert Schornick

Acknowledge, Recognize and Encourage - Konner Johnston, Cherokee Elementary Dean of Students, received a shout-out from Mr. Schornick for his hard work and willingness to step in and help wherever needed.

Student Dropout Report - The latest student dropout data shows that our current percentage of dropouts is at 3.3% which is below the state average. This number has gone down 2 percentage points in the last three years. Sites must follow up on students who exit the district with no explanation. Exit codes will need to be modified when the site receives a records request from the new school, so that the student is not considered a dropout.

CSI Update - There was a one-year follow-up meeting where the team analyzed the positives, and also the places where the mark was missed. The main focus areas will be professional learning communities, enhancing parent/guardian volunteer programs, staff recruitment and developing a long-range capital improvement program.

Child Nutrition Update - Chick-fil-A will now be available once a month for purchase with four delicious options to choose from for grades 8-12.

Bond Update - Current activities include playground installations, site railings, punch list completions, landscaping. Upcoming activities include Phase II Slab on Grade pour, structural steel for Phase II, Site fencing completion, and additional canopies on the West side ramp. Troubleshooting includes ongoing HVAC issues, locking mechanism on interior doors and toilet partitions.

Facilities Update - Steel is going up on the Agricultural Building. The move-in date is still on target for spring 2025.

Upcoming Events - HS Bonfire for the Battle of the Ports, Tulsa Tech partner school event, OSDE Fall Accreditation, fall financial audit, homecoming parade, homecoming coronation, and the administration of the Panorama survey.

Budget Update - An updated handbook will be given to board members every year in September. Board members were encouraged to dive deeper into the included policies and procedures. The goal will be to always have a minimum of \$2.2 million in carryover each year.

7. Approve or Disapprove General Consent Agenda:

The consent agenda consists of the discussion, consideration, and vote whether to approve the items and reports as presented. All of the following items will be approved by one vote unless any board member desires to have a separate vote on any or all of these items.

Motion to approve Consent Agenda Items 7.1 thru 7.4, with the removal of the Middle School Fundraiser Request for "Pink Out t-shirts". This motion, made by Michelle Metcalf and seconded by Stefan Swaggerty, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

7.1. Meeting Minutes

7.1.1. August 19, 2024 - Regular Meeting

7.1.2. August 28, 2024 - Special Meeting

7.2. Activity Accounts

7.2.1. Activity Fund Transfers

7.2.2. Fundraising Activities

7.3. Encumbrances

7.3.1. Purchase Orders

General Fund 11: 210 - 281

Building Fund 21: 25 - 37

Child Nutrition Fund 22: 11 - 12

Building Bond Fund 32: 9 - 12

School Activity Fund 60: 97 - 210

7.4. Treasurer's Report

8. Discussion and possible Board vote to approve the fee proposal for Professional Architecture services for the renovation of the visitor's press box at the Catoosa Public Schools Frank McNabb Stadium.

RS: after careful reflection, I recommend that we partner with GH2 Architects regarding our Visitor's Press Box makeover at McNabb Field. The scope of the project includes a renovation of the existing visitor's press box of approximately 400 sq. ft. This agreement will ensure CPS is addressing pre design/investigation, bidding/ permit documents, and construction phase services. Total cost to the district = \$16,400 + any hourly rates that are accrued.

Motion to approve the fee proposal for Professional Architecture services for the renovation of the visitor's press box at the Catoosa Public Schools Frank McNabb Stadium. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

9. Discussion and possible Board action to hire Myers-Cherry as Construction Manager for the Visitor Pressbox Project, in compliance with 61 O.S. Section 62 (K).

RS: Based on Title 61 - Public Buildings and Public Works. Section 62 - Construction Management and Consultant Services - Registration and Selection. Subsection K - Selection of a Construction Manager, Catoosa Public Schools has compiled a list of "Request For Qualifications (RFQ) for the following Construction Managers. Catoosa Public Schools negotiated a CMaR

contract on Thursday, September 12, 2024 with Myers-Cherry Construction for the Visitor's Press Box Makeover. Catoosa Public Schools and Myers-Cherry Construction have agreed upon CM fees that do not exceed 7% of construction costs. (Funding Source: General Fund)

Motion to approve. This motion, made by Stefan Swaggerty and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

10. Discussion and possible Board vote to approve the District's Return to Learn Plan for the 2024-2025 school year.

Motion to approve the District's Return to Learn Plan for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

11. Discussion and possible Board vote to approve updates to Catoosa Public School District Board policies, to ensure compliance with current legal standards.

TR: Items 11.1 to 11.15 include updates from OSSBA following the August release of our Catoosa Policy Booklet. These adjustments ensure compliance with current legal standards and OSSBA recommendations. We recommend your approval.

Motion to approve updates to Catoosa Public School District Board policies, Items 11.1 thru 11.15. This motion, made by Derrick Smith and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

11.1. EMI: Voluntary Private Prayer and Minute of Silence

11.2. DBCA: Standards of Performance and Conduct for Teachers

11.3. DOBD: Suspension of Certified Personnel

11.4. DOAC: Support Personnel Suspension, Demotion, Nonrenewal or Termination

- 11.5. DO: Termination of Employment Teachers
- 11.6. EGG: Prohibition of Race and Sex Discrimination
- 11.7. EIED: Graduation Requirements
- 11.8. FEA: Intra District Transfers
- 11.9. FEH: Transfer Appeal Students on IEP
- 11.10. FDA: Enrollment and Out of State Tuition Exception
- 11.11. FDC R1: Attendance Policy Regulation
- 11.12. CKAH: Use of Automatic External Defibrillator
- 11.13. EKBA: Strong Readers Act
- 11.14. EIA-R4: Student Retention Regulation
- 11.15. EIA-R5: Mid-Year Promotion Fourth Grade

12. Discussion and possible Board vote to approve an IEP Service Agreement with Claremore Public Schools.

Motion to approve an IEP Service Agreement with Claremore Public Schools. This motion, made by Michelle Metcalf and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

13. Discussion and possible Board vote to approve an application for Statutory Waiver of Library Media Specialist/waive certification only, for Cherokee Elementary and Wells Middle School, for the 2024-2025 school year. 70 O.S. § 3-126

RS: both employees listed are currently seeking certification in Library Media Science. However, until fully and officially certified, we will need to apply for a Statutory Waiver for accreditation purposes.

Motion to approve an application for Statutory Waiver of Library Media Specialist/waive certification only, for Cherokee Elementary and Wells Middle School, for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea
Allix Rawls: Yea
Amy Shouse: Yea
Derrick Smith: Yea
Stefan Swaggerty: Yea
Yea: 5, Nay: 0

14. Discussion and possible Board vote to approve the list of Mathematics and Science courses taken at Tulsa Tech that are eligible for high school credit.

RS: This item is routine in nature. Given our partnership with Tulsa Technology Center, we must have your approval of the math and science courses taught at Tulsa Tech so that we can offer HS credit at Catoosa.

Motion to approve the list of courses taken at Tulsa Tech for high school mathematics and science credits. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

15. Discussion and possible Board vote to approve the District's capacity for transfers by site, for the months of October through December, 2024.

RS: As of July 1, 2024, we have had 157 total transfer applications. 109 have been approved. 24 have been denied. 7 have canceled their application. And 3 have incomplete applications.

motion to approve. This motion, made by Stefan Swaggerty and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

16. Discussion and possible Board vote to approve Certified and Non-Certified Administrative steps for the 2024-2025 school year.

Motion to approve Certified and Non-Certified Administrative steps for the 2024-2025 school year. This motion, made by Allix Rawls and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

17. Discussion and possible Board vote to approve Surplus list.

Motion to approve surplus list. This motion, made by Michelle Metcalf and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

18. Discussion and possible Board action to accept any resignations received to date.

Motion to accept all resignations received to date. This motion, made by Derrick Smith and seconded by Michelle Metcalf, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

18.1. Joey Baty - Transportation, Bus Driver

19. Motion and vote to convene in Executive Session to discuss the employment, hiring, appointment, transfer or resignation of any individual salaried public officer or employee or where discussion in open session would violate the privacy rights of same. Executive Session Authority Okla. Stat. § 307(B)(1) and (7) to discuss:

Motion to convene in in Executive Session to discuss the employment, hiring, appointment, transfer or resignation of any individual salaried public officer or employee or where discussion in open session would violate the privacy rights of same. Executive Session Authority: 25 Okla. Stat. § 307(B)(1) and (7) at 7:20 p.m. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

19.1. Certified Personnel

19.2. Support Personnel

19.2.1. High School - Baseball Assistant Varsity, High School, Lay Coach, 2024-2025 school year

19.2.2. Transportation - CDL Bus Driver, support contract, 2024-2025 school year

19.2.3. Transportation - CDL Bus Driver, support temporary contract

19.2.4. Education Service Center - General Maintenance part-time, temporary support contract

20. Motion to vote to acknowledge board's return to Open Session Time:

Motion to acknowledge board's return to Open Session at 7:32 p.m. This motion, made by Stefan Swaggerty and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

21. Board President's statement of executive session minutes.

Present at the meeting were Amy Shouse, Stefan Swaggerty, Michelle Metcalf, Derrick Smith, Allix Rawls and Robert Schornick. The discussion included Agenda Items 16 and 22.

22. Motion and vote concerning the employment of personnel:

22.1. Certified Personnel

22.2. Support Personnel

22.2.1. High School - Baseball Assistant Varsity, High School, Lay Coach, 2024-2025 school year

Motion to approve John Miller as High School Baseball Assistant Varsity High School Lay Coach, for the 2024-2025 school year. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

22.2.2. Transportation - CDL Bus Driver, support contract, 2024-2025 school year

Motion to hire Richard Anderson as CDL Bus Driver on a support contract for the 2024-2025 school year. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

22.2.3. Transportation - CDL Bus Driver, support temporary contract

Motion to approve Mike Nottingham as CDL Bus Driver, support temporary contract - Mike Nottingham. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

22.2.4. Education Service Center - General Maintenance part-time, temporary support contract

Motion to hire Blake Davis as Education Service Center General Maintenance part-time on a Temporary support contract. This motion, made by Stefan Swaggerty and seconded by Allix Rawls, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

23. New Business. New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. 25 Okla. Stat. § 311(A)(9). *NONE*

24. Vote to Adjourn

Motion to adjourn at 7:43 p.m. This motion, made by Allix Rawls and seconded by Derrick Smith, passed.

Michelle Metcalf: Yea

Allix Rawls: Yea

Amy Shouse: Yea

Derrick Smith: Yea

Stefan Swaggerty: Yea

Yea: 5, Nay: 0

Amy Shouse

Michelle Metcalf

Allix Rawls

Derrick Smith

Stefan Swaggerty



Catoosa Public Schools

2000 South Cherokee Street, Catoosa, OK 74015

PH: 918-266-8603 FAX: 918-266-1114

www.catoosaps.net FB: @CatoosaPublicSchools

September 16, 2024

Oklahoma State Department of Education
Accreditation Standards Division
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, OK 73105-4599

To whom it may concern:

Please accept the enclosed statutory waiver/deregulation application for Library Media Specialist at Wells Middle School (Site Code 661002510). Rachael Conklin has taken the position of Media Specialist for the 2024-2025 school year. She is currently pursuing her Masters of Science Library Media Degree.

Please reach out via email or phone should you have any questions at rschornick@catoosa.k12.ok.us or 918-266-8606.

Sincerely,

Robert Schornick
Superintendent
Catoosa Public Schools

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 – 20 25 school year

KINGFISHER

COUNTY

LOMEGA

SCHOOL DISTRICT

18319 N 2700 RD

SCHOOL DISTRICT MAILING ADDRESS

OMEGA

CITY

73764

ZIP CODE

HS + JH 105 + 705

NAME OF SITE

[Signature]

PRINCIPAL SIGNATURE*

10-7-24

DATE

[Signature]

PRINCIPAL SIGNATURE*

10-7-24

DATE

PRINCIPAL SIGNATURE*

DATE

[Signature]

SUPERINTENDENT NAME (PLEASE PRINT)

Cor@lomega.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

[Signature]

SUPERINTENDENT SIGNATURE*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 24, 2024

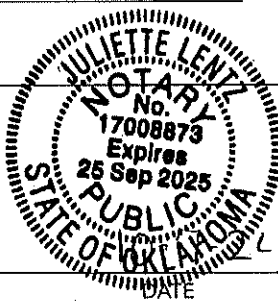
[Signature]

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

[Signature]

NOTARY



Sept. 25, 2025

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

 One Year Only



Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

 of 1

ENROLLMENT

 High School

 Jr./Middle High

 Elementary

 District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-126

OAC

[Signature]

NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Teacher is currently attending college/university to obtain Library Media Specialist certification.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

1) Digital Resource Expansion

Description: Instead of maintaining a traditional library, focus on enhancing digital resources and e-books.

Educational Benefits: Students gain access to a vast array of online materials, catering to diverse learning styles and interests. This flexibility can improve engagement and facilitate research skills essential for the 21st century.

2) Flexible Learning Spaces

Description: Convert library space into multi-purpose learning areas equipped with technology for collaborative projects.

Educational Benefits: Promotes teamwork and innovation by providing environments conducive to group work, creativity, and hands-on learning. Such spaces can be adapted for various activities, supporting differentiated instruction.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

1) Enhanced Literacy Initiatives

Impact: Implementing reading programs that leverage community resources can promote literacy outside the traditional library setting.

Result: Increased reading levels and a culture of literacy that supports academic success.

Increased Collaboration Among Schools

2) Impact: Schools may collaborate more effectively by sharing resources and expertise gained from the waiver initiative.

Result: A stronger professional learning community that supports improved educational outcomes.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The Library is currently staffed with Mrs. Sawyer(LMS), Mrs. Snowden(para), and Mrs. Lewallen (Counselor) throughout the school day.

1st- Mrs. Snowden (Para)
2nd- Mrs. Snowden (Para)
3rd- Mrs. Sawyer (LMS)
4th- Mrs. Lewallen (Counselor)
5th- Mrs. Sawyer (LMS)
6th- Mrs. Sawyer (LMS)
7th- Mrs. Snowden (Para)

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

Cost Savings on Operations

Reduced Staffing Costs: If a traditional library model is replaced, the district may save on salaries and benefits for library staff.

Potential Increase in Enrollment

Attraction of Students: A modernized learning environment could attract more students, potentially increasing funding through per-student allocations.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Define Clear Objectives

Establish specific goals for the waiver, such as improving digital literacy, enhancing student engagement, or increasing academic performance in core subjects.

2. Data Collection

Pre- and Post-Waiver Surveys:

Conduct surveys of students, teachers, and parents before and after the implementation of the waiver to assess perceptions of library services, resource availability, and support for learning.

Academic Performance Metrics:

Collect data on student performance indicators, such as standardized test scores, GPA, and grades in key subjects before and after the waiver is implemented.

Resource Usage Statistics:

Monitor the usage of digital resources, online platforms, and educational technology tools. This can include logins, number of resources accessed, and types of activities engaged in.

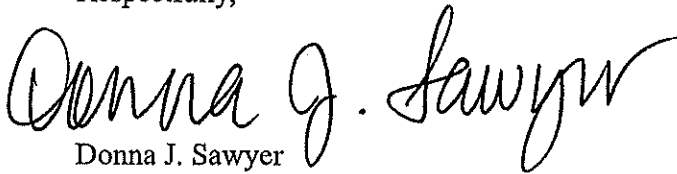
**** You will be contacted if more information is needed to process this request.**

October 7, 2024

To Whom It May Concern,

Since August 2023, I have been enrolled in the Library Media Education program at the University of Central Oklahoma through the Jackson College of Graduate Studies. Through this program, I am on track to earn my Master of Education in Library Media Education in 2026. After completing this program, I will pursue certification (OSAT 038) to become a certified school librarian.

Respectfully,


Donna J. Sawyer

University of Central Oklahoma

Student name Sawyer, Donna

Student ID *20550656

Degree Master of Education

Audit date 10/01/2024 6:18 AM

Level Graduate Classification 1st Year Graduate Major M Library Media Education - 3623 Program M Library Media Education College Education and Prof Studies

MEd INCOMPLETE

Catalog year: 2023-2024 GPA: 4.00

- ☐ Major Requirements
- Still needed: See Major in Library Media Education section
- ☐ Graduation Application Not Yet Received
- Still needed: Click here for Information about applying for graduation
- ☒ Overall GPA is Outstanding

Blocks included in this block
Major in Library Media Education

Major in Library Media Education INCOMPLETE

Credits required: 36 Credits applied: 12 Catalog year: 2023-2024 GPA: 4.00

Unmet conditions for this set of requirements: 36 credits are required. You currently have 12, you still need 24 more credits.

	Course	Title	Grade	Credits	Term
<input type="radio"/> REQUIRED COURSES					
<input type="radio"/> Foundations of Educational Research	Still needed:	1 Class in ESFR 5013			
<input checked="" type="radio"/> Young Adult Library Resources	IME 5013	Young Adult Library Resources	IP	(3)	Fall 2024
<input checked="" type="radio"/> School Library Administration	IME 5053	School Library Administration	A	3	Spring 2024
<input checked="" type="radio"/> School Library Foundations	IME 5063	School Library Foundations	A	3	Fall 2023
<input type="radio"/> Collaborative Instructional Processes	Still needed:	1 Class in IME 5223			
<input type="radio"/> Children's Library Resources	Still needed:	1 Class in IME 5233			
<input type="radio"/> Advanced Literature Resources	Still needed:	1 Class in IME 5333			
<input checked="" type="radio"/> Library Information Retrieval Systems	IME 5423	Lib Info Retrieval Systems	IP	(3)	Fall 2024

- | | | |
|---|----------------------|---------------------|
| <input type="radio"/> Collection Management | Still needed: | 1 Class in IME 5453 |
| <input type="radio"/> School Library Advocacy | Still needed: | 1 Class in IME 5533 |
| <input type="radio"/> School Library Technology | Still needed: | 1 Class in IME 5863 |
| <input type="radio"/> Capstone in Library Media | Still needed: | 1 Class in IME 5883 |

In-progress

Credits applied: 6

Classes applied: 2

Course	Title	Grade	Credits	Term
IME 5013	Young Adult Library Resources	IP	(3)	Fall 2024
IME 5423	Lib Info Retrieval Systems	IP	(3)	Fall 2024

Legend

- | | | | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | Complete | <input type="checkbox"/> | Not complete |
| <input checked="" type="checkbox"/> | Complete (with classes in-progress) | <input type="checkbox"/> | Nearly complete - see advisor |
| <input checked="" type="checkbox"/> | Prerequisite | @ | Any course number |

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.



**Lomega Public Schools
Board of Education Regular Meeting
Board Room, Lomega High School, 18319 N 2700 RD, Omega,
Oklahoma 73764
Monday, June 24, 2024 4:30 PM**

I. Call to order and establish a quorum.

Attendance Taken at 4:33 PM.

Justin Glazier: Present
Cherie Ingram: Present
Terry Marks: Present
Julie Myers: Present
Matt Oppel: Present

II. Vote to approve the agenda as part of the minutes.

Motion was made to approve the agenda as part of the minutes. This motion, made by Justin Glazier and seconded by Julie Myers, passed.

Justin Glazier: Yea
Cherie Ingram: Yea
Terry Marks: Yea
Julie Myers: Yea
Matt Oppel: Yea
Yea: 5, Nay: 0

III. Vote to approve the regular June 3rd meeting minutes.

Motion was made to approve the regular June 3rd meeting minutes. This motion, made by Julie Myers and seconded by Justin Glazier, passed.

Justin Glazier: Yea
Cherie Ingram: Yea
Terry Marks: Yea
Julie Myers: Yea
Matt Oppel: Yea
Yea: 5, Nay: 0

IV. Recognition of visitors and community involvement.
None

V. Consent Agenda

Motion was made to approve consent agenda 5a and subparts. This motion, made by Terry Marks and seconded by Cherie Ingram, passed.

Justin Glazier: Yea
Cherie Ingram: Yea
Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

- a. The board to consider and approve school agents for the FY24 and FY25.
 1. Karen Swart - Encumbrance Clerk, Minutes Clerk, and Payroll.
 2. Juliette Lentz- Activity Fund Custodian and Insurance Coordinator.
 3. Cory Wilson - CEO, Superintendent, Purchasing Agent, School Lunch Fund Authorized Program Agent, Risk Manager for OSHA program, Agent to assure compliance of A.H.E.R.A., Agent to assure compliance of commodities, Hearing Officer for Free and Reduced lunch applications.
 4. Kevin Lewallen - Determining officer for Free and Reduced lunch applications.
- b. Board to approve membership with OROS in 2024-2025 for \$800.
- c. Board to approve membership in ONPAA (Oklahoma Northwest and Panhandle Administrators Association) for 2024-2025 school year and pay dues of \$600.
- d. Board to consider and approve a contract with Herff Jones (Varsity) - Yearbook.
- e. Board to consider and approve a contract for Charlie Waters for Septic Pumping for the 2024-2025 school year.
- f. Board to consider and approve F&M bank as depository of school activity funds for the 2024-25 school year.
- g. Board to consider and accept a contract with Precision Testing for Asbestos Surveillance for \$500 for fiscal year 24-25.
- h. Discussion with possible board action to renew license with Edgenuity for the 2024-2025 school year.
- i. Discussion with board action to approve OSAG for our Workers Comp insurance for the 2024-2025 school year
- j. Discussion with board action to approve OSIG for our P&C insurance for the 2024-2025 school year.

VI. Regular Business

- a. Board to discuss and vote to adopt the LPS Chromebook Agreement policy.
Motion was made to adopt the LPS Chromebook Agreement policy as stated with additional notification of the value of the chromebook. This motion, made by Cherie Ingram and seconded by Terry Marks, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

b. Board to discuss and vote to set class capacity for the 1st quarter of the 2024-25 school year.

Motion was made to set class capacity for the 1st quarter of the 2024-25 school year to allow transfers as stated. This motion, made by Justin Glazier and seconded by Julie Myers, passed.

Justin Glazier: Yea

Cherie Ingram: Nay

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Nay

Yea: 3, Nay: 2

c. Financial Reports:

Motion was made to approve the following encumbrances and transfers 6c and subparts and PO 543. This motion, made by Cherie Ingram and seconded by Terry Marks, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

1. Review and vote to approve the following encumbrances and transfers:

1. General Fund 11 POs #530-542 & 34

2. General Fund (2024-2025) Blanket POs #1-46 & General Fund POs #47-69

3. Building Fund (2024-2025)

4. Payroll (2024-2025)

2. Board to consider and vote to approve the Treasurers, Budget, and Activity Fund reports.

3. Vote to establish school Activity Fund accounts for 2024-2025 and approve allowable revenue and expenditure lists for each sub-account.

d. Board to consider and vote to approve the student handbook.

Motion was made to approve the student handbook as modified. This motion, made by Justin Glazier and seconded by Julie Myers, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

e. Discussion with possible board action to accept Hiland Dairy's milk bid.
Tabled

f. Board to review and take action on a motion approving the renewal of the Sublease Agreement dated August 1, 2019 between the District and Kingfisher County Educational Facilities Authority for the fiscal year ending June 30, 2025 as required under the provisions of the agreement.

Motion was made to approve the renewal of the Sublease Agreement dated August 1, 2019 between the District and Kingfisher County Educational Facilities Authority for the fiscal year ending June 30, 2025 as required under the provisions of the agreement. This motion, made by Terry Marks and seconded by Cherie Ingram, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

g. Board to discuss and approve deregulations for the 24-25 school year.

Motion was made to approve deregulations for the 24-25 school year for the High School library and Elementary library. This motion, made by Cherie Ingram and seconded by Julie Myers, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

1. High School Library

2. Elementary Library

h. Board to vote to adopt the Kingfisher County Hazard mitigation plan.

Motion was made to adopt the Kingfisher County Hazard mitigation plan. This motion, made by Cherie Ingram and seconded by Justin Glazier, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

VII. Administrator Reports:

- a. Elementary
- b. High School
- c. Superintendent

Mr. Wilson mentioned the House Bill 3958 and that someone will be out here to look at the baseball field stands for shade.

VIII. Personnel

- a. Act on any resignations to date.
None

- b. Vote to hire Robyn Whaley as the 9-12 ELA teacher for the 2024-2025 school year on a temporary contract.

Motion was made to hire Robyn Whaley as the 9-12 ELA teacher for the 2024-2025 school year on a temporary contract. This motion, made by Terry Marks and seconded by Julie Myers, passed.

Justin Glazier: Yea

Cherie Ingram: Yea

Terry Marks: Yea

Julie Myers: Yea

Matt Oppel: Yea

Yea: 5, Nay: 0

- c. Sign 12 month employee contracts.

The Board President and Board Clerk signed the 12 month contracts.

IX. New Business

None

- X. Vote to adjourn.

Motion was made to adjourn at 5:15 pm. This motion, made by Terry Marks and seconded by Julie Myers, passed.

Justin Glazier: Yea

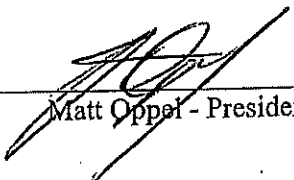
Cherie Ingram: Yea

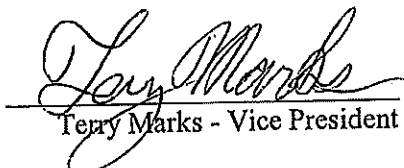
Terry Marks: Yea

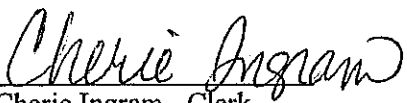
Julie Myers: Yea

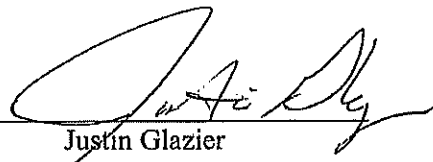
Matt Oppel: Yea

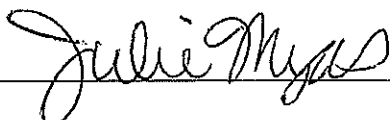
Yea: 5, Nay: 0


Matt Oppel - President


Terry Marks - Vice President

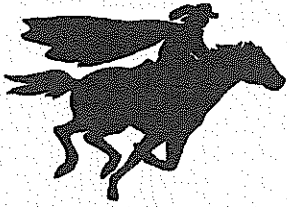

Cherie Ingram - Clerk


Justin Glazier


Julie Myers

LOMEGA PUBLIC SCHOOLS

18319 N 2700 RD
OMEGA, OKLAHOMA 73764-6320



KEVIN LEWALLEN, Dean of Students
(405) 729-4251

CORY WILSON, Superintendent
(405) 729-4281
FAX (405) 729-4666

DAVID LORENZ, High School Principal
(405) 729-4281

We are respectfully asking for a 3-year statutory waiver/deregulation for our Library Media Specialist. She is currently enrolled in courses to obtain her LMS degree and certification. She is currently serving as our LMS at Lomega JH/HS and plans to obtain that degree/certification by 2027.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cory Wilson', written in a cursive style.

Cory Wilson

"Developers of Success Achievers, Not Failure Avoiders"

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 27 school year

OKLAHOMA
COUNTY

PUTNAM CITY SCHOOLS (I-001)
SCHOOL DISTRICT

5401 NW 40TH STREET
SCHOOL DISTRICT MAILING ADDRESS

OKLAHOMA CITY
CITY

73122
ZIP CODE

Harvest Hills Elementary

NAME OF SITE

[Signature] 8 / 27 / 24
PRINCIPAL SIGNATURE* DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

DR. FRED RHODES

SUPERINTENDENT NAME (PLEASE PRINT)

FRHODES@PUTNAMCITYSCHOOLS.ORG

SUPERINTENDENT E-MAIL ADDRESS

[Signature] Sept. 16, 2024
SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on SEPTEMBER 16, 20 24

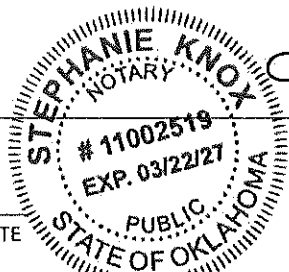
[Signature]
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

[Signature]
NOTARY

3/22/27

COMMISSION EXPIRATION DATE



9/16/24
DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

 One Year Only

☒ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

1 High School
1 Jr./Middle High
1 Elementary
 District Total

RECEIVED OCT 01 2024
DATE RECEIVED

70 O.S. 3-126

OAC

[Signature]
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The reason for the waiver request is due to the shortage of qualified Library Media Specialists available.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.
Putnam City Schools provides age appropriate library materials in each classroom. These materials are readily accessible to parents and students alike so students may practice skills learned in class at home.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect? No this deregulation has not been awarded before.

Miss Crull is well prepared and has had several years of experience working with students. We expect students will learn at high levels and enjoy utilizing the library.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached schedule and proof of posting for Ms. Crull. We are currently waiting on results.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.
There is no financial impact to the District. The request is due to the shortage of qualified Library Media Specialists available.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.
N/A

** You will be contacted if more information is needed to process this request.

Stephanie Knox

From: Courtney Crull <courtneyecrull@gmail.com>
Sent: Monday, August 26, 2024 3:14 PM
To: Courtney Crull
Subject: Fwd: Appointment Confirmation for Evaluation Systems

CAUTION: This email originated from outside of Putnam City Schools. Do not click links, open attachments, or reply unless you recognize the sender's email address and know the content is safe.

----- Forwarded message -----

From: <PearsonVUEConfirmation@pearson.com>
Date: Fri, Jul 5, 2024 at 1:49 PM
Subject: Appointment Confirmation for Evaluation Systems
To: <courtneyecrull@gmail.com>

****PLEASE DO NOT RESPOND TO THIS E-MAIL****

This e-mail contains important information about the exam(s) you scheduled, the location and the rules. Please ensure these details are correct. If any information is not correct, please contact Pearson VUE immediately.

Appointment Details

Order Number: 0072-1922-3205

Exam:	CE138 - CEOE Library-Media Specialist - English (ENU)
Candidate:	Courtney E Crull
Candidate ID:	78417498
Registration ID:	482658032
Date:	Friday, July 26, 2024
Time:	09:00 AM Central Daylight Time (Time shown is test center local time.)
Appointment Length: (includes time for completion of Nondisclosure Agreement and tutorial. Refer to test page on program website for actual testing time.)	255 Minutes
Test Center Location (Directions shown below)	FOCUSED TRAINING 1900 N MACARTHUR BLVD SUITE 132 OKLAHOMA CITY, OKLAHOMA

Admission Policy

It is recommended that you arrive at the test center 15 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. Please be prepared to show proper identification: one piece of current, government-issued identification printed in English, in the name in which you registered, bearing your photograph and signature. Copies will not be accepted. Acceptable forms of government-issued identification include photo-bearing driver licenses and passports. The Department of Motor Vehicles provides acceptable photo-bearing identification cards for individuals who do not have a driver's license. If the name on your identification differs from the name in which you registered, you must bring official verification of the change (e.g., marriage certificate, court order).

If testing outside of the United States, you must present an unexpired Passport as your government issued identification.

Please be advised that prior to testing you will be photographed and a palm scan may be taken at the test center. During testing you may be monitored by video and audio recording.

If you arrive more than 15 minutes late for your exam appointment and are refused admission, you will not receive a refund.

You will not be allowed to take any personal items with you into the testing room. This includes but is not limited to all bags, books, notes, cell phones, pagers, watches, and wallets.

Reschedule Policy

If you wish to reschedule the date, time, or location of your test, you must do so at least 24 hours prior to your scheduled appointment. If you do not reschedule a test more than 24 hours in advance and you are absent from your test, you will not receive a refund or credit of any kind.

If you have been approved for alternative testing arrangements, when you log into your account to reschedule, you may be directed to call the Pearson VUE Accommodations Department at the phone number provided on screen. If you need to reschedule your test appointment by telephone, you must call the Pearson VUE Accommodations Department at least one business day (24 hours) before your scheduled testing time.

Cancellation Policy

You may cancel your exam appointment up to 24 hours before your scheduled appointment. After canceling your appointment you may either reschedule another appointment or withdraw your registration completely. If you withdraw your registration completely you will receive a refund of your test fee in accordance with the Withdrawal/Refund Policy as stated on the program website. To withdraw this registration completely, return to your account after canceling the appointment and select Withdraw.

Pearson VUE will not be held responsible for expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.

Pearson VUE's goal is to make your exam experience a pleasant one. We want to thank you for selecting Pearson VUE as your exam service provider, and we look forward to serving you again. Please feel free to contact us with your comments or questions. Our contact information can be found on our website: pearsonvue.com/contact.

Sincerely,

Pearson VUE

Directions to Test Center

Center: FOCUSED TRAINING

At the intersection of 23rd and N MacArthur, turn South on MacArthur. Continue South until reaching Regency Tower on East side of street. Turn East into parking lot.

To enter building, press #212 on callbox and you'll be let into building.

<http://www.pearsonvue.com/legal/privacy/>



External email - Use caution with links and attachments.

Library Schedule

Friday:

8/16, 8/30, 9/13, 9/27, 10/11,

10/25, 11/8, 11/22, 12/13,
1/10, 1/24, 2/7, 2/21, 3/7, 3/28,
4/11, 4/25, 5/9,

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Time					
7:45					
8:00			Car Rider Duty 7:45-8:00		
8:15	Guion - Checkout 8:15-8:30				
8:30	Summers - Checkout 8:30-8:45				5th Grade-Vincent 8:30-9:00- Library Lesson 9:00-9:15- Checkout
8:45	Andrzejewski - Checkout 8:45-9:00				
9:00					
9:15		2nd Grade- Braaten 9:05-9:35- Library Lesson 9:35- 9:50- Checkout			
9:30					2nd Grade- McDormann 9:05-9:35- Library Lesson 9:35- 9:50- Checkout
9:45					
10:00					
10:15		PK- Brackenbury 10:00-10:20- Library Lesson			PK- McMenamy 10:00-10:20- Library Lesson
10:30					5th Grade- White 10:00-10:30- Library Lesson 10:30-10:45- Checkout
10:45					
11:00					
11:15					
11:30					
11:45		Librarian Lunch 11:30-12:00			Librarian Lunch 11:30-12:00
12:00					
12:15					
12:30					
12:45					5th Grade- Canning 12:15-12:45- Library Lesson 12:45-1:00- Checkout
1:00					
1:15					
1:30			Truitt - Checkout 1:30-1:45		
1:45			Almatasen - Checkout 1:45-2:00		
2:00			Boggs - Checkout 2:00-2:15		
2:15		4th Grade-Stinnett 2:00-2:30- Library Lesson 2:30-2:45- Checkout		4th Grade- Dail 2:00-2:30- Library Lesson 2:30-2:45- Checkout	4th Grade- Clemons 2:00-2:30- Library Lesson 2:30-2:45- Checkout
2:30					

Library Schedule

8/21, 9/4, 9/18, 10/2,

Thursday:

8/20, 9/3, 9/17, 10/1, 10/15,

10/16, 10/30, 11/13, 12/4,

8/22, 9/5, 9/19, 10/3, 10/31,

Friday:

10/29, 11/12, 12/3, 12/17, 1/14,
1/28, 2/11, 2/25, 3/11, 4/1, 4/15,

12/18, 1/15, 1/29, 2/12,
2/26, 3/12, 4/2, 4/16, 4/30,

10/14, 12/5, 12/19, 1/16,
1/30, 2/13, 2/27, 3/13, 4/3,

8/23, 9/6, 10/4, 11/1, 11/15,
12/6, 12/20, 1/17, 1/31, 2/14,

[illegible]



September 27, 2024

Oklahoma State Department of Education
Accreditation Division
2500 North Lincoln Blvd., Suite 210
Oklahoma City, OK 73105-4599

Re: Statutory Waiver/Deregulation Application for Library Media Specialist – Harvest Hills Elementary

To Whom It May Concern:

Attached please find Putnam City's Statutory Waiver Application related to Statutory Requirement OAC 210:35-5-71; statutory waiver 70 O.S. § 3-126 – Library Media Specialist/waive certification only. State Accreditation Standards require a full-time library media specialist in every elementary school with more than 300 students. Harvest Hills Elementary serves approximately 416 students, Pre-K through 5th grades. Age-appropriate language development materials are available in each individual classroom as well as in common areas. Students and parents are encouraged to utilize the resources. In addition, a full-time emergency certified Library Media Specialist along with a part-time Library Media Assistant are on staff at Harvest Hills Elementary.

Due to the shortage of qualified Library Media Specialists, Putnam City respectfully requests a statutory waiver for Library Media Specialist for Harvest Hills Elementary. **We are requesting the waiver be approved for three years.**

Please contact me if you have any questions.

Sincerely,

Dr. Fred Rhodes
Superintendent

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 27 school year

OKLAHOMA
COUNTY

PUTNAM CITY SCHOOLS (I-001)
SCHOOL DISTRICT

5401 NW 40TH STREET
SCHOOL DISTRICT MAILING ADDRESS

OKLAHOMA CITY
CITY

73122
ZIP CODE

Hilldale Elementary
NAME OF SITE

Emily J.
PRINCIPAL SIGNATURE*

8-28-24
DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

DR. FRED RHODES

SUPERINTENDENT NAME (PLEASE PRINT)

FRHODES@PUTNAMCITYSCHOOLS.ORG

SUPERINTENDENT E-MAIL ADDRESS

Fred Rhodes Sept. 16, 2024
SUPERINTENDENT SIGNATURE* DATE

I hereby certify that this waiver/deregulation application was approved by our
local board of education at the meeting on SEPTEMBER 16, 20 24

Kail L. Presti
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Stephanie Knox
NOTARY
11002519
EXP. 03/22/27
PUBLIC
STATE OF OKLAHOMA
9/16/24
DATE

3/22/27
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number; (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

**THE WAIVER/DEREGULATION
IS REQUESTED FOR:**

One Year Only



Three Years*

*Please see instruction page for additional
requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-126

OAC

LM Specialist
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The reason for the waiver request is due to the shortage of qualified Library Media Specialists available.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.
Putnam City Schools provides age appropriate library materials in each classroom. These materials are readily accessible to parents and students alike so students may practice skills learned in class at home.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.
There is no financial impact to the District. The request is due to the shortage of qualified Library Media Specialists available.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.
N/A

**** You will be contacted if more information is needed to process this request.**

Student ID: N00274425
Student Name: Graciane Dominguez
Adviser Name: Alesha Baker

Catalog: 2024-25 NSU Graduate Catalog
Program: Library Media and Information Technology,
M.S.
Minimum Credits Required: 33

Library Media and Information Technology, M.S.

OSRHE Program Code: 129
CIP Code: 250101
Major Code: 3300

Purpose

The Library Media program prepares candidates for the changing role of the school librarian in a global and technological society. They are prepared to provide leadership in the total education program, participate as active partners in the teaching/learning process, connect learners with ideas and information, and prepare students for life-long learning. They know how to instill a love of reading and can develop opportunities for their students to be effective managers of information.

Specialty Accreditation

NSU's educator preparation programs at the baccalaureate and master's levels are accredited by the Council for the Accreditation of Educator Preparation (CAEP), www.caepnet.org, (1140 19th Street NW, Suite 400, Washington, D.C. 20036-1023, 202-223-0077), and/or the Oklahoma Office of Educational Quality and Accountability (840 Research Parkway, Suite 455, Oklahoma City, OK 73104, 405-522-5399), www.ok.gov/oeqa

Credential Requirements

Candidates who hold an Oklahoma teaching license/certificate can add Library Media Specialist to that credential by passing the approved certification test for school librarians / library media specialists at the completion of the program. Candidates who do not hold an Oklahoma standard teaching certificate must pass the approved subject test and meet any other alternative certification requirements established by the Oklahoma State Department of Education. There are fees associated with certification testing which is administered by an outside agency under contract with the Oklahoma Office of Educational Quality and Accountability.

Out-of-state candidates seeking initial licensure and/or certification are advised to contact the appropriate licensing board in their state to determine specific requirements. Northeastern State University cannot confirm whether a particular licensure program meets requirements for licensure outside of Oklahoma.

NSU's Education Certification office can assist with information regarding university recommendations for certification. To be recommended for certification, students must have a graduate-level 3.0 grade point average (GPA).

Student Learning Outcomes

1. Participate as active partners in the teaching and learning process.
2. Use strategies to foster learner motivation to read for learning, personal growth, and enjoyment.
3. Lead and collaborate with members of the learning community to effectively design and implement solutions that positively impact learner growth and strengthen the role of the school library.
4. Apply strategies to evaluate information and resources to support the school's curriculum and learning goals.
5. Model and teach ethical use of information and technology in the creation of new knowledge.

Admission, Retention, and Graduation

Admission. Beyond the admission requirements for the Graduate College, admission to the Library Media and Information Technology, M.S. program requires:

1. Earned undergraduate grade point average of at least a 3.0 based on a 4.0 system for the last 60 hours of coursework.

Conditional Admission. for those individuals unable to meet the undergraduate GPA requirements, conditional enrollment may be allowed as follows:

1. Graduate program GPA of 3.25 for the first 12 credit hours of coursework taken at Northeastern State University.
2. Program faculty will consider full admittance at the completion of 12 credit hours upon written request of the student.
3. No more than six credit hours will be allowed to be taken in any semester until fully admitted into the program.
4. Student's second semester of enrollment must be authorized by an advisor.
5. Course work completed will be considered and applied to the degree as applicable.

Advisement. The Graduate College assigns students an advisor upon admission to graduate studies. It is the candidate's responsibility to make an appointment with the advisor prior to enrollment to discuss policies and procedures relevant to the degree program. Conferring with the student, the advisor develops the plan of study, assists in the selection of classes, and counsels the student.

Portfolio. Candidates in the Master of Science in Library Media and Information Technology program are required to develop portfolios. During the capstone course, LIBM 5902 Practicum, a presentation before an audience of faculty and peers is required.

Retention and Graduation. The candidate for the Master of Science in Library Media and Information Technology degree must satisfy the following requirements:

1. Continue to meet the Graduate College's Retention Standards to be retained in the program. See the Academic Information page for more information.
2. Monitor degree progress using the degree audit system in the goNSU portal.

3. Meet Graduate College policies detailed in Academic Information and Master's Degree Requirements regarding GPA, minimum grades, coursework age, residency, and institutional / state regulations governing degree conferral.

Professional Education - 3 hours

Select one course from the following:

Course Name	Term Taken	Grade	Gen Ed
EDUC 5103 - Educational Research			
EDUC 5133 - Action Research & Inquiry			

Library Media and Information Technology - 25 hours

Course Name	Term Taken	Grade	Gen Ed
LIBM 5013 - Introduction to Librarianship	fall 2024		
LIBM 5023 - Advanced Materials for Children			
LIBM 5123 - School Library Administration			
LIBM 5313 - Advanced Materials for Young Adults			
LIBM 5413 - Collection Development and Management of School Libraries			
LIBM 5513 - Information Resources and Services	transfer credit		
LIBM 5523 - School Library Leadership and Advocacy	fall 2024		
LIBM 5573 - Technology for School Librarians	transfer credit		
LIBM 5611 - Professional Networking and Development			
(1 credit hr. per workshop) (Author/Illustrator speaker series)			

Enrichment - 3 hours

Choose one course from the list below.

Course Name	Term Taken	Grade	Gen Ed
EDUC 5463 - Differentiated Instructional Strategies	transfer credit		
READ 5113 - Emergent & Early Literacy Development			
READ 5223 - Intermediate/Middle School/High School Reading Instruction			

Capstone - 2 hours

Course Name	Term Taken	Grade	Gen Ed
LIBM 5900 - Practicum (2 hrs) *5902			

Total Degree Hours - 33 hours

Notes:

Alesha Baker

Advisor Signature

8/24/2024

Date

Grant Perry

Candidate Signature

8/26/2024

Date



September 27, 2024

Oklahoma State Department of Education
Accreditation Division
2500 North Lincoln Blvd., Suite 210
Oklahoma City, OK 73105-4599

Re: Statutory Waiver/Deregulation Application for Library Media Specialist – Hilldale Elementary

To Whom It May Concern:

Attached please find Putnam City's Statutory Waiver Application pursuant to 70 O.S. § 3-126 – Library Media Specialist/waive certification only. State Accreditation Standards require a full-time library media specialist in every elementary school with more than 300 students. Hilldale Elementary serves approximately 752 students, Pre-K through 5th grades. Age-appropriate language development materials are available in each individual classroom as well as in common areas. Students and parents are encouraged to utilize the resources. In addition, a full-time emergency certified Library Media Specialist is on staff at Hilldale Elementary.

Due to the shortage of qualified Library Media Specialists, Putnam City respectfully requests a statutory waiver for Library Media Specialist for Harvest Hills Elementary. **We are requesting the waiver be approved for three years.**

Please contact me if you have any questions.

Sincerely,

Dr. Fred Rhodes
Superintendent

SCHOOL SITE STATUTORY WAIVER/~~DEREGULATION~~ APPLICATION
for 20 24 - 20 25 school year

Oklahoma

COUNTY

Putnam City Public Schools

SCHOOL DISTRICT

5401 NW 40th Street

SCHOOL DISTRICT MAILING ADDRESS

OKC

CITY

73122

ZIP CODE

James L. Capper Middle School

NAME OF SITE

James Burt

PRINCIPAL SIGNATURE*

8-12-2024

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Dr. Fred Rhodes

SUPERINTENDENT NAME (PLEASE PRINT)

Frhodes@putnamcityschools.org

SUPERINTENDENT E-MAIL ADDRESS

Fred Rhodes

SUPERINTENDENT SIGNATURE*

August 13, 2024

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 3, 20 24

Kaie L. Orest

BOARD PRESIDENT SIGNATURE*

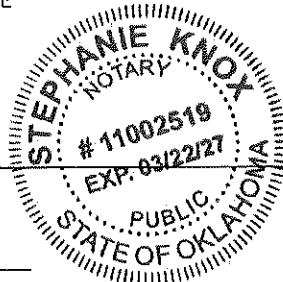
NOTARY SEAL →

[Signature]

NOTARY

3/22/27

COMMISSION EXPIRATION DATE



9/3/24

DATE

Statute/Oklahoma Administrative Code to be Waived: 700.S. 3-126
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

One Year Only

X Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

High School
Jr./Middle High
Elementary

District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-126

OAC

LM Specialist
NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

The reason for the waiver request is due to the shortage of Library Media Specialists available.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Putnam City Schools provides age appropriate library materials in each classroom. These materials are readily accessible to parents and students alike so students may practice skills learned in class at home.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

As there are materials readily available in the classroom to students and their parents, there is no negative impact on the students' education.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

2024-2025

2025-2026

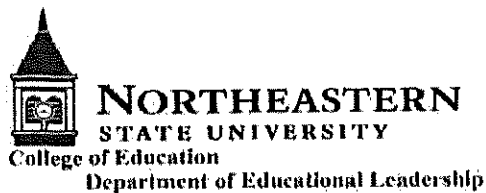
2026-2027

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There is no financial impact to the District. The request is due to the shortage of Library Media Specialist available.

F. Describe method of assessment or evaluation of effectiveness of the plan.

N/A



August 11, 2024

To Whom It May Concern,

I am writing this letter to confirm that Kim Richter is enrolled in the Library Media and Information Technology Program at Northeastern State University. She began taking courses in the spring of 2024. She met with me, her advisor, to complete her Degree Plan on December 18, 2023. She has already completed twelve credit hours of the 33 credit hour program and is enrolled in six credit hours for the fall 2024 semester.

Our program prepares individuals to be effective school librarians in the areas of teaching and learning, information access, and program administration. We focus on theoretical and practical knowledge of schools, learners, and best practices.

If you need any further details regarding our program or Kim Richter, I would be willing to provide additional information. Please contact me at bakera@nsuok.edu or 918-779-5933 if needed.

Regards,

Alesha Baker

Alesha Baker, Ph.D.
Associate Professor, Department of Educational Leadership
Program Chair, Library Media & Information Technology
Northeastern State University
3100 E. New Orleans, BAED 160
Broken Arrow, OK 74014



September 27, 2024

Oklahoma State Department of Education
Accreditation Division
2500 North Lincoln Blvd., Suite 210
Oklahoma City, OK 73105-4599

Re: Statutory Waiver/Deregulation Application for Library Media Specialist – James L Capps Middle School

To Whom It May Concern:

Attached please find Putnam City's Statutory Waiver Application related to Statutory Requirement OAC 210:35-5-71; statutory waiver 70 O.S. § 3-126 – Library Media Specialist/waive certification only. State Accreditation Standards require a full-time library media specialist in every middle school with more than 300 students. James L Capps Middle School serves approximately 934 students, 6th through 8th grades. Age-appropriate language development materials are available in each individual classroom as well as in common areas. Students and parents are encouraged to utilize the resources. In addition, a full-time emergency certified Library Media Specialist along with a full-time Library Media Assistant are on staff at James L Capps Middle School.

Due to the shortage of qualified Library Media Specialists, Putnam City respectfully requests a statutory waiver for Library Media Specialist for James L Capps Middle School. **We are requesting the waiver be approved for three years.**

Please contact me if you have any questions.

Sincerely,

Dr. Fred Rhodes
Superintendent

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 27 school year

OKLAHOMA
COUNTY

PUTNAM CITY SCHOOLS (I-001)
SCHOOL DISTRICT

5401 NW 40TH STREET
SCHOOL DISTRICT MAILING ADDRESS

OKLAHOMA CITY
CITY

73122
ZIP CODE

Western Oaks Elementary School
NAME OF SITE

Whitney Saladis
PRINCIPAL SIGNATURE*

3/16/24
DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

DR. FRED RHODES

SUPERINTENDENT NAME (PLEASE PRINT)

FRHODES@PUTNAMCITYSCHOOLS.ORG
SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

Sept. 16, 2024
DATE

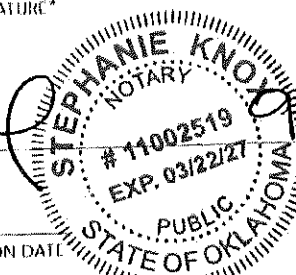
I hereby certify that this waiver/deregulation application was approved by our
local board of education at the meeting on SEPTEMBER 16, 20 24

Naie L. Priest
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

COMMISSION EXPIRATION DATE



DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126
(specify statute or OAC (deregulation) number. (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

**THE WAIVER/DEREGULATION
IS REQUESTED FOR:**

One Year Only



Three Years*

*Please see instruction page for additional
requirements for a three year request

SDE USE ONLY

PROJECT YEARS
1 of 1

ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

RECEIVED OCT 01 2024
DATE RECEIVED

70 O.S. 3-126

OAC

hm Specialist
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The reason for the waiver request is due to the shortage of qualified Library Media Specialists available.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.
- Putnam City Schools provides age appropriate library materials in each classroom. These materials are readily accessible to parents and students alike so students may practice skills learned in class at home.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?
- No

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.
There is no financial impact to the District. The request is due to the shortage of qualified Library Media Specialists available.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.
N/A

**** You will be contacted if more information is needed to process this request.**

UNIV OF CENTRAL OKLAHOMA-PROD**Unofficial Academic Transcript**

① This is not an official transcript. Courses which are in progress may also be included on this transcript.

Transcript Data**STUDENT INFORMATION**

Name Birth Date
Cindy L. Hunter Feb 23, 1981

Program
Library Media Education Major and Department
Library Media Education, Adv
Professional & Spec Svcs

INSTITUTION CREDIT

Term: Fall 2023

Major Academic Standing
Library Media Education Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5063	GR	School Library Foundations	A	3.000	12.00	
Term Totals		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term		3.000	3.000	3.000	3.000	12.00	4.00
Cumulative		3.000	3.000	3.000	3.000	12.00	4.00

TRANSCRIPT TOTALS

Transcript Totals - (Graduate)	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution	3.000	3.000	3.000	3.000	12.00	4.00
Total Transfer	0.000	0.000	0.000	0.000	0.00	0.00
Overall	3.000	3.000	3.000	3.00	12.00	4.00

COURSE(S) IN PROGRESS

Term: Fall 2024

Major
Library Media Education

Subject	Course	Level	Title	Credit Hours
IME	5013	GR	Young Adult Library Resources	3.000
IME	5453	GR	Collection Management	3.000



September 27, 2024

Oklahoma State Department of Education
Accreditation Division
2500 North Lincoln Blvd., Suite 210
Oklahoma City, OK 73105-4599

Re: Statutory Waiver/Deregulation Application for Library Media Specialist – Western Oaks Elementary


To Whom It May Concern:

Attached please find Putnam City's Statutory Waiver Application related to Statutory Requirement OAC 210:35-5-71; statutory waiver 70 O.S. § 3-126 – Library Media Specialist/waive certification only. State Accreditation Standards require a full-time library media specialist in every elementary school with more than 300 students. Western Oaks Elementary serves approximately 688 students, Pre-K through 5th grades. Age-appropriate language development materials are available in each individual classroom as well as in common areas. Students and parents are encouraged to utilize the resources. In addition, a full-time emergency certified Library Media Specialist along with a part-time Library Media Assistant are on staff at Western Oaks Elementary.

Due to the shortage of qualified Library Media Specialists, Putnam City respectfully requests a statutory waiver for Library Media Specialist for Western Oaks Elementary. **We are requesting the waiver be approved for three years.**

Please contact me if you have any questions.

Sincerely,


Dr. Fred Rhodes
Superintendent

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 25 school year

Oklahoma

COUNTY

Western Heights Public Schools

SCHOOL DISTRICT

8401 SW 44th

SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City

CITY

73179

ZIP CODE

Council Grove Elementary

NAME OF SITE

Stacie Fryer

PRINCIPAL SIGNATURE*

9/27/24

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Brayden Savage

SUPERINTENDENT NAME (PLEASE PRINT)

brayden.savage@westernheights.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Brayden Savage

SUPERINTENDENT SIGNATURE

9/27/24

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 27, 2024

Briana Flattery

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Leeanna Johnson

NOTARY

9/27/24

DATE

10/21/24

COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

 One Year Only

☒ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

1 High School

1 Jr./Middle High

1 Elementary

 District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-124

OAC

Leeanna Johnson

NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Council Grove Elementary was not able to hire a certified librarian to fill their library media specialist opening. Brittany Owens is the current emergency certified librarian. She is working toward obtaining her certification and degree in Library Media. Western Heights Public Schools employs four traditionally certified librarians at John Glenn Elementary, Bridgestone Intermediate Center, and Middle School and High School. These librarians serve their sites to meet the OSDE Accreditation Standards.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

If denied, students would not have access to the library and/or services. The library provides small group lessons with focus on OSDE standards, book check in/out, media equipment and learning materials. The librarian supports teachers with educational materials to support lessons in the classroom.

If the waiver is denied, students and teachers would lose educational access to the library and all the supports it provides to the site. The site would lose funding resulting a loss of expenditures to meet OSDE Standards for Accreditation for Oklahoma Schools.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Yes, Council Grove Elementary was awarded a deregulation for the position of librarian in the past. The library remained open and available for students and teachers to support learning and every classroom. Since the deregulation was awarded, no other site shared library personnel. The library expenditures were utilized academic programs.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see the attached class schedule, calendars, transcripts, and principal letter of assurance.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The positive impacts for the deregulation would allow students access to library support and receive funding for expenditures. If denied, the students would lose their funding per student as well as academic support.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The emergency certified librarian will be evaluated under OKTLE Evaluation Tool. Students receive iStation and state assessments, report cards and benchmark assessments.

**** You will be contacted if more information is needed to process this request.**



Western Heights Public School District

Council Grove Elementary | Escuela Primaria Council Grove

7721 Melrose Lane, Oklahoma City, Oklahoma 73127

Phone: 405-350-3465 | Fax: 405-495-6620

September 23, 2024

To Whom It May Concern:

This letter is to assure Brittany Owens serves as the Library Media Specialist at Council Grove Elementary. She is emergency certified as a librarian. At this time, she is in the process of completing her Library Media Specialist degree from the University of Central Oklahoma. Please see the attached official transcript and Council Grove library schedule.

Sincerely,

Stacie Fryer, M. Ed.
Council Grove Elementary
Western Heights Public Schools

Official Transcript

Name: **Brittany Owens**
Student ID: **10179448**

SSN: XXX-XX-9633
Student Address: 204 Bellgate Drive
Yukon, OK 73099-6461
Print Date: 06/13/2024

Beginning of Graduate Record

Fall 2023-2024					
Library & Information Sciences					
Library and Information Science MLIS Major					
Course	Description	Attempted	Earned	Grade	Points
500	Library Info Scien	1,000	1,000	A	4,000
511	Collection Dev & Mgt	3,000	3,000	A	12,000
557	Info Tech Lib	3,000	3,000	A	12,000
646	Archival Theory	3,000	3,000	A	12,000
Attempted					
GPA Units					
Term GPA	4,000	Term Totals	10,000	10,000	40,000
Cum GPA	4,000	Cum Totals	10,000	10,000	40,000

Spring 2023-2024

Library & Information Sciences					
Library and Information Science MLIS Major					
Course	Description	Attempted	Earned	Grade	Points
501	Ref & Info Services	3,000	3,000	A	12,000
605	Lib Mgt	3,000	3,000	A	12,000
Attempted					
GPA Units					
Term GPA	4,000	Term Totals	6,000	6,000	24,000
Cum GPA	4,000	Cum Totals	16,000	16,000	64,000

Fall 2024-2025

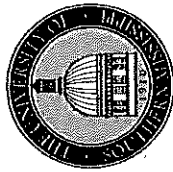
Library & Information Sciences					
Library and Information Science MLIS Major					
Course	Description	Attempted	Earned	Grade	Points
505	Cata & Classif	3,000	0,000	In Progress	0,000
645	Digi Preservation	3,000	0,000	In Progress	0,000
Attempted					
GPA Units					
Term GPA	0,000	Term Totals	0,000	0,000	0,000
Cum GPA	4,000	Cum Totals	16,000	16,000	64,000

End of Official Transcript

Copy of Transcript



Gregory W. Pierce
Gregory W. Pierce, University Registrar



THE UNIVERSITY
OF SOUTHERN MISSISSIPPI
OFFICE OF THE UNIVERSITY REGISTRAR
118 COLLEGE DRIVE #5006, HATTIESBURG, MISSISSIPPI 39406-0001
TRANSCRIPT EXPLANATION GUIDE

* Courses taken out of career (undergraduate/graduate) will not reflect quality points or earned hours. These courses can be considered as attempted and passed if a passing grade is issued.

The University of Southern Mississippi has had three previous names. The names and inclusive dates for each are as follows:

1912-1924.....Mississippi Normal College
1924-1940.....State Teachers College
1940-1962.....Mississippi Southern College
1962-Present.....The University of Southern Mississippi

COURSE NUMBERS

Prior to September, 1961, courses numbered 0-399 carried undergraduate credit, 400 level courses carried graduate credit. Effective September, 1961, courses are numbered as follows:

100-299.....Lower Division
300-499.....Upper Division
500-Above.....Graduate

Courses carrying numbers below 100 are non-credit courses or not applicable toward a degree. Undergraduate courses (400 level) approved for graduate credit carry the prefix G. Courses taken by extension carry the prefix E, by correspondence C, Honors courses H, and credit earned abroad CA. Service Learning designation SL.

COURSE CREDIT

The University of Southern Mississippi is accredited by the Southern Association of Colleges and Schools Commission on Colleges.

Prior to September, 1972, the University was on a quarter calendar; credit was awarded in quarter hours; 192 quarter hours were required for graduation. Effective December 2001, quarter hours have been converted to semester hours. Effective September, 1972, USM was on a term calendar; credit was awarded in semester hours; 128 semester hours were required for graduation. Effective September, 1978, USM is on a semester calendar; credit is awarded in semester hours; 128 hours are required for graduation.

Prior to September, 1955, quality points were awarded as follows in column I.
Effective September, 1955, quality points were awarded as follows in column II.

Column I
A = 3 points per credit hour
B = 2 points per credit hour
C = 1 point per credit hour
D = 0 points

Column II
A = 4 points per credit hour
B = 3 points per credit hour
C = 2 points per credit hour
D = 1 point per credit hour

Effective August 2003, graduate quality points are awarded as follows:

A = 4.0 points per credit hour C+ = 2.3 points per credit hour
A- = 3.7 points per credit hour C = 2.0 points per credit hour
B+ = 3.3 points per credit hour C- = 1.7 points per credit hour
B = 3.0 points per credit hour D+ = 1.3 points per credit hour
B- = 2.7 points per credit hour D = 1.0 point per credit hour

Effective March 6, 1972, University level correspondence courses are assigned quality points and included when computing grade point averages.

This Academic Transcript from The University of Southern Mississippi located in Hattiesburg, MS is being provided to you by Parchment, Inc. Under provisions of, and subject to, the Family Educational Rights and Privacy Act of 1974, Parchment, Inc. is acting on behalf of The University of Southern Mississippi in facilitating the delivery of academic transcripts from The University of Southern Mississippi to other colleges, universities and third parties.

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Last revision to the guide is spring term 2020

Library Calendar

September

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	9/2/2024	9/3/2024	9/4/2024	9/5/2024	9/6/2024	Time blocks for Friday
7:45-8:15	Labor day No School	Library open for checkout	Library open for checkout	Library open for checkout	announcements in gym - Rise/shine set up	7:45-8:25
8:30-9:30		Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
9:35-10:15					Jeffery- 1st grade	9:35-10:05
10:20-11:00		Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	10:10-10:40
11:05-11:45					Deleon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00		3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30		Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15		Meredith - 4th Grade	Mitri - 4th grade	Pre-K Blanco	Librarian Lunch	1:05-1:30
2:20-3:00		Hernandez - 3rd grade	Grade Level Meeting w/Jones	Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30		Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	9/9/2024	9/10/2024	9/11/2024	9/12/2024	9/13/2024	Time blocks for Friday
7:45-8:15	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	announcements in gym - Rise/shine set up	7:45-8:25
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30

9:35-10:15	Lancaster - 2nd				Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	10:10-10:40
11:05-11:45	Arriagada - 1st				DeLeon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Blanco	Librarian Lunch	1:05-1:30
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
		3:30pm in Library Safe And Healthy School Committee Meeting				

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	9/16/2024	9/17/2024	9/18/2024	9/19/2024	9/20/2024	Time blocks for Friday
7:45-8:25	PD all day no students	Library open for checkout	Library open for checkout	Library open for checkout	announcements in gym - Rise/shine set up	7:45-8:25
8:30-9:30		Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
9:35-10:15					Jeffery-1st grade	9:35-10:05
10:20-11:00		Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	10:10-10:40
11:05-11:45					DeLeon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00		3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30		Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15		Meredith - 4th Grade	Mitri - 4th grade	Pre-K Blanco	Librarian Lunch	1:05-1:30

2:20-3:00		Hernandez - 3rd grade	Grade Level Meeting w/Jones	Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30		Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
Timeblocks	Monday 9/23/2024	Tuesday 9/24/2024	Wednesday 9/25/2024	Thursday 9/26/2024	Friday 9/27/2024	Time blocks for Friday
	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	announcements in gym - Rise/shine set up	7:45-8:25
7:45-8:25	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
8:30-9:30	Lancaster -2nd				Jeffery-1st grade	9:35-10:05
9:35-10:15	Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	Specials - Spencer	10:10-10:40
10:20-11:00	Arriagada - 1st			Deleon - 3rd grade		10:45-11:15
11:05-11:45				Rostykus - 1st	Myers - 1st grade	11:20-11:50
11:50-12:30	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
12:35-1:00	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:05-1:30	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
1:35-2:15	Sanitibanez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
2:20-3:00	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
3:00-3:30						
Timeblocks	Monday 9/30/2024	Tuesday	Wednesday	Thursday	Friday	Time blocks for Friday
	Library open for checkout					7:45-8:25
7:45-8:25	Library SFA Class					8:30-9:30
8:30-9:30	Lancaster -2nd					9:35-10:05
9:35-10:15	Specials - Carrera					10:10-10:40
10:20-11:00	Arriagada - 1st					10:45-11:15

11:50-12:30						11:20-11:50
12:35-1:00	3rd grade lunch duty					11:55-12:30
1:05-1:30	Librarian Lunch					12:35-1:00
1:35-2:15	Tessa White - 2nd					1:05-1:30
2:20-3:00	Santibanez - Kindergarten					1:35-2:00
3:00-3:30	Bus Duty					2:00-3:00

Library Calendar

October

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks		10/1/2024	10/2/2024	10/3/2024	10/4/2024	Time blocks for Friday
		Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
7:45-8:25		Library open for checkout	Library open for checkout	Library open for checkout	Library SFA Class	8:30-9:30
8:30-9:30		Library SFA Class	Library SFA Class	Library SFA Class	Jeffery-1st grade	9:35-10:05
9:35-10:15						
10:20-11:00		Specials - Pennock	Specials - Phillips	Specials - Spencer	Specials - Carrera	10:10-10:40
11:05-11:45					DeLeon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00		3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30		Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15		Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00		Hernandez - 3rd grade	Grade Level Meeting w/Lores	Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30		Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	10/7/2024	10/8/2024	10/9/2024	10/10/2024	10/11/2024	Time blocks for Friday
	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	Library SFA Class	8:30-9:30
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	

9:35-10:15	Lancaster -2nd				Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Pennock	Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	10:10-10:40
11:05-11:45	Arriagada - 1st				Deleon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	10/14/2024	10/15/2024	10/16/2024	10/17/2024	10/18/2024	
7:45-8:25	Library open for checkout	Library open for checkout	Fall Break	Fall Break	Fall Break	
8:30-9:30	Library SFA Class	Library SFA Class				
9:35-10:15	Lancaster -2nd					
10:20-11:00	Specials - Phillips	Specials - Spencer				
11:05-11:45	Arriagada - 1st					
11:50-12:30						
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty				
1:05-1:30	Librarian Lunch	Covering for Liliana - 4th grade lunch				
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade				
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade				
3:00-3:30	Bus Duty	Bus Duty				

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	10/21/2024	10/22/2024	10/23/2024	10/24/2024	10/25/2024	Time blocks for Friday
	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	Library SFA Class	8:30-9:30
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Jeffery-1st grade	9:35-10:05
9:35-10:15	Lancaster -2nd			Specials - Spencer	Specials - Carrera	10:10-10:40
10:20-11:00	Specials - Carrera	Specials - Pennock	Specials - Phillips	Specials - Spencer	Specials - Carrera	10:45-11:15
11:05-11:45	Arriagada - 1st			Rostykus - 1st	Myers - 1st grade	11:20-11:50
11:50-12:30				3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Saver - 2nd grade	12:35-1:00
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	1:05-1:30
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Blanco	1:35 - Bus Duty	1:35-2:00
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade	Grade Level Meeting w/Jones	Koch - 3rd grade	PD	2:00-3:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty		
	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	10/28/2024	10/29/2024	10/30/2024	10/31/2024		Time blocks for Friday
	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout		7:45-8:25
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout		8:30-9:30
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class		9:35-10:05
9:35-10:15	Lancaster -2nd			Specials - Carrera		10:10-10:40
10:20-11:00	Specials - Pennock	Specials - Phillips	Specials - Spencer	Specials - Carrera		10:45-11:15
11:05-11:45	Arriagada - 1st			Rostykus - 1st		11:20-11:50
11:50-12:30				3rd grade lunch duty		11:55-12:30
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty		12:35-1:00
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch		

1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Blanco	1:05-1:30
2:20-3:00	Sanitbarez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	2:00-3:00

Library Calendar

November

[illegible]

1:35-2:15	Tessa White - 2nd		Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00	Sanitibanez - Kindergarten		Grade Level Meeting w/Lorres	Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty		Bus Duty	Bus Duty	PD	2:00-3:00
		Monday	Tuesday	Wednesday	Thursday	Friday
Timeblocks	11/11/2024	11/12/2024	11/13/2024	11/14/2024	11/15/2024	Time blocks for Friday
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
9:35-10:15					Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	10:10-10:40
11:05-11:45	Arriagada - 1st					10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00	Sanitibanez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
		Monday	Tuesday	Wednesday	Thursday	Friday
Timeblocks	11/18/2024	11/19/2024	11/20/2024	11/21/2024	11/22/2024	Time blocks for Friday
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
9:35-10:15					Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	Specials - Spencer	10:10-10:40
11:05-11:45	Arriagada - 1st				Deleon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00

Library Calendar

December

	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	12/2/2024	12/3/2024	12/4/2024	12/5/2024	12/6/2024	Time blocks for Friday
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	7:45-8:25
9:35-10:15	Lancaster - 2nd				Library SFA Class	8:30-9:30
10:20-11:00	Specials - Carrera	Specials - Pennock	Specials - Phillips	Specials - Spencer	Jeffery-1st grade	9:35-10:05
11:05-11:45	Arriagada - 1st				Specials - Carrera	10:10-10:40
11:50-12:30				Rostykus - 1st	DeLeon - 3rd grade	10:45-11:15
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Myers - 1st grade	11:20-11:50
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Gaddis - 4th grade	11:55-12:30
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Sarver - 2nd grade	12:35-1:00
2:20-3:00	Sanitibanez - Kindergarten	Hernandez - 3rd grade	Grade Level Meeting w/Jones	Koch - 3rd grade	Librarian Lunch	1:05-1:30
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	1:35 - Bus Duty Friday Early Out PD	1:35-2:00
						2:00-3:00
	Monday	Tuesday	Wednesday	Thursday	Friday	
Timeblocks	12/9/2024	12/10/2024	12/11/2024	12/12/2024	12/13/2024	Time blocks for Friday
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30

9:35-10:15	Lancaster - 2nd				Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Pennock	Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	10:10-10:40
11:05-11:45	Arriagada - 1st				DeLeon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade		Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00

Monday 12/16/2024						
Monday	Tuesday	Wednesday	Thursday	Friday	Time blocks for Friday	
Timeblocks	12/16/2024	12/17/2024	12/18/2024	12/19/2024	12/20/2024	
7:45-8:25	Library open for checkout	Library open for checkout	Library open for checkout	Library open for checkout	No checkout - announcements in gym	7:45-8:25
8:30-9:30	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	Library SFA Class	8:30-9:30
9:35-10:15	Lancaster - 2nd				Jeffery-1st grade	9:35-10:05
10:20-11:00	Specials - Phillips	Specials - Spencer	Specials - Carrera	Specials - Pennock	Specials - Phillips	10:10-10:40
11:05-11:45	Arriagada - 1st				DeLeon - 3rd grade	10:45-11:15
11:50-12:30				Rostykus - 1st	Myers - 1st grade	11:20-11:50
12:35-1:00	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	3rd grade lunch duty	Gaddis - 4th grade	11:55-12:30
1:05-1:30	Librarian Lunch	Librarian Lunch	Librarian Lunch	Librarian Lunch	Sarver - 2nd grade	12:35-1:00
1:35-2:15	Tessa White - 2nd	Meredith - 4th Grade	Mitri - 4th grade	Pre-K Bianco	Librarian Lunch	1:05-1:30
2:20-3:00	Santibanez - Kindergarten	Hernandez - 3rd grade	Grade Level Meeting w/Jones	Koch - 3rd grade	1:35 - Bus Duty Friday Early Out	1:35-2:00
3:00-3:30	Bus Duty	Bus Duty	Bus Duty	Bus Duty	PD	2:00-3:00
Monday	Tuesday	Wednesday	Thursday	Friday		

Timeblocks	12/23/2024	12/24/2024	12/25/2024	12/26/2024	12/27/2024
7:45-8:25	Christmas				
8:30-9:30					
9:35-10:15	Break	Break	Break	Break	Break
10:20-11:00					
11:05-11:45					
11:50-12:30	12/23-1/3				
12:35-1:00					
1:05-1:30					
1:35-2:15					
2:20-3:00					
3:00-3:30					

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 25 school year

Oklahoma

COUNTY

Western Heights Public Schools

SCHOOL DISTRICT

8401 SW 44th

SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City

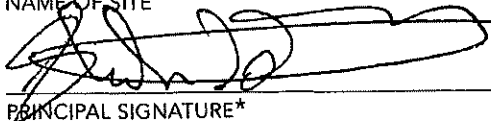
CITY

73179

ZIP CODE

Greenvale Elementary

NAME OF SITE



PRINCIPAL SIGNATURE*

9/27/24

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

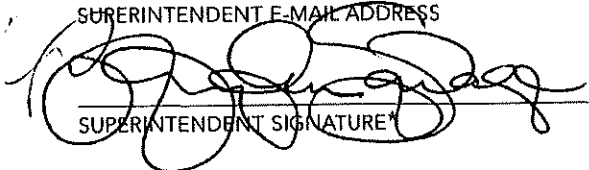
DATE

Brayden Savage

SUPERINTENDENT NAME (PLEASE PRINT)

brayden.savage@westernheights.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

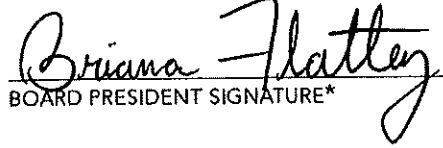


SUPERINTENDENT SIGNATURE*

9/27/24

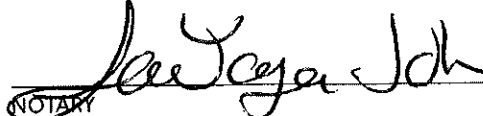
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 27, 2024



BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →



NOTARY

9/27/24

DATE

10/21/24
COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

 One Year Only



Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

 High School

 Jr./Middle High

 Elementary

 District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-124

OAC


NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Greenvale Elementary's previous librarian resigned just before school started. The opening was posted, but they did not receive any applications. Therefore, they transferred a Greenvale kindergarten teacher who is taking courses at UCO to obtain a degree in Library Media. This library media specialist will serve Winds West Elementary and Greenvale Elementary due to size. If denied, both sites will continue to seek a certified librarian. All other certified librarians are serving their sites to OSDE Accreditation standards. Western Heights Public Schools employs four certified librarians traditionally certified librarians at John Glenn Elementary, Bridgestone Intermediate Center, and Middle School and High School.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.
- If denied, students would not have access to the library and/or services. The library provides small group lessons with focus on OSDE standards, book check in/out, media equipment and learning materials. The librarian supports teachers with educational materials for lessons in the classroom.
- If the waiver is denied, students and teachers would lose educational access to the library and all the supports it provides to the site. The site would lose funding resulting in a loss of expenditures to meet OSDE Standards for Accreditation for Oklahoma Public Schools.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?
- In the past, Greenvale has not required a deregulation. The previous librarian was traditionally certified.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see the attached class schedule, calendars, transcripts, and principal letter of assurance.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The positive impacts for the deregulation would allow students access to library support and receive funding for expenditures as outlined in OSDE Accreditation Standards per pupil. If denied, the students would lose their funding per student as well as academic support.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The emergency certified librarian will be evaluated under OKTLE Evaluation Tool. Students receive iStation and state assessments, report cards and benchmark assessments.

**** You will be contacted if more information is needed to process this request.**

University of Central Oklahoma

Student name Chestnut, Mary
Student ID *20137325
Degree Master of Education
Audit date 09/03/2024 5:27 AM

Level Graduate Classification 1st Year Graduate Major M Library Media Education - 3623 Program M Library Media Education College Education and Prof Studies

MEd INCOMPLETE

Catalog year: 2023-2024 GPA: 3.83

- ☐ Major Requirements
- Still needed: See Major in Library Media Education section
- ☐ Graduation Application Not Yet Received
- Still needed: Click here for information about applying for graduation
- ☒ Overall GPA is Outstanding

Blocks included in this block
Major in Library Media Education

Major in Library Media Education INCOMPLETE

Credits required: 36 Credits applied: 21 Catalog year: 2023-2024 GPA: 3.80

Unmet conditions for this set of requirements: 36 credits are required. You currently have 21, you still need 15 more credits.

	Course	Title	Grade	Credits	Term
<input type="radio"/> REQUIRED COURSES					
<input type="radio"/> Foundations of Educational Research	Still needed:	1 Class in ESFR 5013			
<input type="radio"/> Young Adult Library Resources	Still needed:	1 Class in IME 5013			
<input checked="" type="radio"/> School Library Administration	IME 5053	School Library Administration	A	3	Spring 2024
<input checked="" type="radio"/> School Library Foundations	IME 5063	School Library Foundations	A	3	Fall 2023
<input type="radio"/> Collaborative Instructional Processes	Still needed:	1 Class in IME 5223			
<input type="radio"/> Children's Library Resources	Still needed:	1 Class in IME 5233			
<input checked="" type="radio"/> Advanced Literature Resources	IME 5333	Advanced Literature Resources	A	3	Summer 2024
<input checked="" type="radio"/> Library Information Retrieval Systems	IME 5423	Lib Info Retrieval Systems	A	3	Fall 2023

④ Collection Management	IME 5453	Collection Management	IP	(3)	Fall 2024
④ School Library Advocacy	IME 5533	School Library Advocacy	IP	(3)	Fall 2024
✔ School Library Technology	IME 5863	School Library Technology	B	3	Spring 2024
○ Capstone in Library Media	Still needed:	1 Class in IME 5863			

Fall Through

Credits applied: 3 Classes applied: 1

Course	Title	Grade	Credits	Term
IME 5930	IS: Grant Writing Pt 1	A	3	Summer 2024

In-progress

Credits applied: 6 Classes applied: 2

Course	Title	Grade	Credits	Term
IME 5453	Collection Management	IP	(3)	Fall 2024
IME 5533	School Library Advocacy	IP	(3)	Fall 2024

Legend

✔	Complete	○	Not complete
④	Complete (with classes in-progress)	①	Nearly complete - see advisor
☑	Prerequisite	@	Any course number

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

WW

GV



Western Heights Public School District

2024-2025 CALENDAR



August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

6-7	New Teacher Orientation
8,9,12	Teacher Professional Development
13	Teacher Work Day
14	First Day of School

1-3	Winter Break - No School
4	Teacher Work Day
7	Classes Resume
20	Martin Luther King, Jr. Day - No School

January 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2	Labor Day - No School
16	Teacher PD Day - No School - Students

17	President Day - No School - PD Day
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February 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

8	Parent Teacher Conference PM
15	Parent Teacher Conference PM
16	End of Quarter 1
16-18	No School - Fall Break
21	Classes Resume - Begin of 2nd Quarter

13	Parent Teacher Conference PM
14	Parent Teacher Conference AM
14	No School - End of Quarter 2
17-21	Spring Break
24	Beginning of Quarter 4

March 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1	Virtual Instruction Day
25-29	Thanksgiving Break - No School

22	
----	--

April 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20	End of Quarter 2
23-31	Winter Break - No School

2	Virtual Day - State Track Meet
9	Virtual Day - State Track Meet
22	Last Day of School for Students
23	Teacher Work Day
26	Memorial Day

May 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Legend	
	No School
	Professional Development
	First Day for Students
	Parent/Teacher Conferences
	Virtual Instruction Day
	Teacher Work/Board Day
	Closed Early/Summer/Early Days 1:00-2:00pm

1st Quarter	August 14 - October 16	44 Days
2nd Quarter	October 21 - December 20	40 Days
3rd Quarter	January 7 - March 14	47 Days
4th Quarter	March 24 - May 22	44 Days
Early Release	Elementary Sites	Friday Dismissal 1:45PM
Early Release	Grades 6-8 and Middle School	Friday Dismissal 12:45PM
Late Start	High School and 9th Grade Center	Friday Start at 10:00AM

Notes	
173 School Days + 2 Parent/Teacher Conferences	
5 Professional Development Days	
3 Teacher Work Days	
Total 183 days	
Teacher Work Days (183) + 2 Parent/Teacher Conferences (2) = 185 Days	
Board Approved 1.3.24	

Please sign up for a time to bring your class to the library for a lesson with Mrs. Chestnut.

Monday (Chestnut) & Wednesday (Bim) schedule

7:45 - 8:30 - Plan Time.

8:30 - 9:20 - _____
Kindergarten/ Pre-K (SFA time)

9:25 - 10:05 - _____
Kindergarten/ Pre-K (SFA time)

10:10 - 11:00 - _____

11:10 - 11:50 - _____

12:00 - 12:30 - Mrs. Chestnut - lunch

12:40 - 1:30 - _____

1:35 - 2:25 - _____

2:25 - 2:45 - Open checkout with teacher permission.

2:55 - 3:15 - Dismissal

Tuesday (Chestnut) & Thursday (Bim) schedule

7:45 - 8:30 - Plan Time

8:30 - 9:20 - _____
Kindergarten/ Pre-K (SFA time)

9:25 - 10:05 - _____
Kindergarten/ Pre-K (SFA time)

10:10 - 11:00 - 3rd Grade - Mrs. Warehime

11:10 - 11:50 - _____

12:00 - 12:30 - Mrs. Chestnut - lunch

12:40 - 1:30 - 2nd grade - Mrs. Richey

1:35 - 2:25 - _____

2:25 - 2:45 - Open checkout with teacher permission.

2:55 - 3:15 - Dismissal

Friday Open checkout/ work/plan day for library staff



Western Heights Public School District

Greenvale Elementary | Escuela Primaria Greenvale

901 Greenvale Road, Oklahoma City, Oklahoma 73127

Phone: 405-350-3470 | Fax: 405-787-6539

www.westernheights.k12.ok.us

September 26, 2024

To Whom It May Concern:

This letter is to assure that the library media specialist, Mary Chestnut, serves both Greenvale and Winds West Elementary. Mrs. Chestnut's time is split between both schools with 50% being spent at each site. She will serve at Greenvale on Mondays and Tuesdays and at Winds West on Wednesdays and Thursdays. She will alternate between schools on Fridays. The media assistant will work the opposite schedule. Please see the included Monday-Friday schedule for both the media specialist and the media assistant.

Shaden Jedlicka

Greenvale Elementary

Principal



Western Heights Public School District

Greenvale Elementary | Escuela Primaria Greenvale

901 Greenvale Road, Oklahoma City, Oklahoma 73127

Phone: 405-350-3470 | Fax: 405-787-6539

www.westernheights.k12.ok.us

September 26, 2024

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Shaden Jedlicka

Greenvale Elementary
Principal

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 24 - 20 25 school year

Oklahoma

COUNTY

Western Heights Public Schools

SCHOOL DISTRICT

8401 SW 44th

SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City

CITY

73179

ZIP CODE

Winds West Elementary

NAME OF SITE

Elizabeth Bean

PRINCIPAL SIGNATURE*

9/27/24

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Brayden Savage

SUPERINTENDENT NAME (PLEASE PRINT)

brayden.savage@westernheights.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Brayden Savage

SUPERINTENDENT SIGNATURE

9/27/24

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 27, 2024

Briana Flattery

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Notary Seal

NOTARY

9/27/24

DATE

10/21/24

COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

____ One Year Only

☒ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

____ of ____

ENROLLMENT

____ High School

____ Jr./Middle High

____ Elementary

____ District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-124

OAC _____

LM Specialist

NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Winds West Elementary's previous librarian resigned just before school started. The opening was posted, but they did not receive any applications. Therefore, they transferred a district kindergarten teacher who is taking courses at UCO to obtain a degree in Library Media. This library media specialist will serve Winds West Elementary and Greenvale Elementary due to size. If denied, both sites will continue to seek a certified librarian. All other certified librarians are serving their sites to OSDE Accreditation standards. Western Heights Public Schools employs four certified librarians traditionally certified librarians at John Glenn Elementary, Bridgestone Intermediate Center, and Middle School and High School.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.
- If denied, students would not have access to the library and/or services. The library provides small group lessons with focus on OSDE standards, book check in/out, media equipment and learning materials. The librarian supports teachers with educational materials for lessons in the classroom.
- If the waiver is denied, students and teachers would lose educational access to the library and all the supports it provides to the site. The site would lose funding resulting in a loss of expenditures to meet OSDE Standards for Accreditation for Oklahoma Public Schools.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?
- In the past, Winds West has not required a deregulation. The previous librarian was traditionally certified.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see the attached class schedule, calendars, transcripts, and principal letter of assurance.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The positive impacts for the deregulation would allow students access to library support and receive funding for expenditures as outlined in OSDE Accreditation Standards per pupil. If denied, the students would lose their funding per student as well as academic support.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The emergency certified librarian will be evaluated under OKTLE Evaluation Tool. Students receive iStation and state assessments, report cards and benchmark assessments.

**** You will be contacted if more information is needed to process this request.**

University of Central Oklahoma

Student name	Chestnut, Mary
Student ID	*20137325
Degree	Master of Education
Audit date	09/03/2024 5:27 AM

Level Graduate Classification 1st Year Graduate Major M Library Media Education - 3623 Program M Library Media Education College Education and Prof Studies

MEd INCOMPLETE

Catalog year: 2023-2024 GPA: 3.83

- ☐ Major Requirements
- Still needed: See Major in Library Media Education section
- ☐ Graduation Application Not Yet Received
- Still needed: Click here for information about applying for graduation
- ☒ Overall GPA is Outstanding

Blocks included in this block
Major in Library Media Education

Major in Library Media Education INCOMPLETE

Credits required: 36 Credits applied: 21 Catalog year: 2023-2024 GPA: 3.80

Unmet conditions for this set of requirements: 36 credits are required. You currently have 21, you still need 15 more credits.

	Course	Title	Grade	Credits	Term
<input type="radio"/> REQUIRED COURSES					
<input type="radio"/> Foundations of Educational Research	Still needed:	1 Class in ESFR 5013			
<input type="radio"/> Young Adult Library Resources	Still needed:	1 Class in IME 5013			
<input checked="" type="radio"/> School Library Administration	IME 5053	School Library Administration	A	3	Spring 2024
<input checked="" type="radio"/> School Library Foundations	IME 5063	School Library Foundations	A	3	Fall 2023
<input type="radio"/> Collaborative Instructional Processes	Still needed:	1 Class in IME 5223			
<input type="radio"/> Children's Library Resources	Still needed:	1 Class in IME 5233			
<input checked="" type="radio"/> Advanced Literature Resources	IME 5333	Advanced Literature Resources	A	3	Summer 2024
<input checked="" type="radio"/> Library Information Retrieval Systems	IME 5423	Lib Info Retrieval Systems	A	3	Fall 2023

Please sign up for a time to bring your class to the library for a lesson with Mrs. Chestnut!

Wednesday Schedule:

7:50 - 8:10 - Open Checkout with teacher permission.

8:10 - 8:50 - _____

10:50 - 11:30 - _____

11:30 - 12:10 - _____

12:10 - 12:50 - _____

12:50 - 1:20 - Mrs.Chestnut - Lunch

1:20 - 2:00 - _____

2:00 - 2:50 - _____

2:50 - 3:10 - Open Checkout with teacher permission.

3:15 Dismissal

Please sign up for a time to bring your class to the library for a lesson with Mrs. Chestnut!

Thursday Schedule:

7:50 - 8:10 - Open Checkout with teacher permission.

8:10 - 8:50 - _____

10:50 - 11:30 - _____

11:30 - 12:10 - _____

12:10 - 12:50 - _____

12:50 - 1:20 - Mrs.Chestnut - Lunch

1:20 - 2:00 - _____

2:00 - 2:50 - _____

2:50 - 3:10 - Open Checkout with teacher permission.

3:15 Dismissal

WW

GV



Western Heights Public School District

2024-2025 CALENDAR



August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

6-7	New Teacher Orientation
8,9,12	Teacher Professional Development
12	Teacher Work Day
14	First Day of School

1-3	Winter Break - No School
6	Teacher Work Day
7	Classes Resume
20	Martin Luther King, Jr. Day - No School

January 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						4
5	6	7	8	9		11
12	13	14	15	16		18
19		21	22	23		25
26	27	28	29	30		

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2	Labor Day - No School
14	Teacher PD Day - No School - Students

17	President Day - No School - PD Day
----	------------------------------------

February 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6		8
9	10	11	12	13		15
16	17	18	19	20		22
23	24	25	26	27	28	

October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3		5
6	7		9	10		12
13	14		16	17		19
20	21	22	23	24		26
27	28	29	30	31		

8	Parent Teacher Conference PM
15	Parent Teacher Conference PM
16	End of Quarter 1
16-18	No School - Fall Break
21	Classes Resume - Begin of 2nd Quarter

13	Parent Teacher Conference PM
14	Parent Teacher Conference AM
14	No School - End of Quarter 3
17-21	Spring Break
24	Beginning of Quarter 4

March 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6		8
9	10	11	12			15
16	17	18	19	20		22
23	24	25	26	27		29
30	31					

November 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7		9
10	11	12	13	14		16
17	18	19	20	21		23
24						30

5	Virtual Instruction Day
25-29	Thanksgiving Break - No School

22	
----	--

April 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3		5
6	7	8	9	10		12
13	14	15	16	17		19
20	21	22	23	24	25	26
27	28	29	30			

December 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5		7
8	9	10	11	12		14
15	16	17	18	19		21
22						24
29						

20	End of Quarter 2
23-31	Winter Break - No School

2	Virtual Day - State Track Meet
9	Virtual Day - State Track Meet
22	Last Day of School for Students
23	Teacher Work Day
26	Memorial Day

May 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
4	5	6	7	8		10
11	12	13	14	15		17
18	19	20	21	22		24
25		27	28	29	30	31

Legend	
	No School
	Professional Development
	First Day for Students
	Parent/Teacher Conf Days
	Virtual Instruction Day
	Teacher Work/Work Day
	Cancel/Dismissal/Entry Days 1:00-7:00pm

1st Quarter	August 14 - October 16	44 Days
2nd Quarter	October 21 - December 20	40 Days
3rd Quarter	January 7 - March 14	47 Days
4th Quarter	March 24 - May 22	44 Days
Early Release	Elementary Sites	Friday Dismissal 1:45PM
Early Release	Bridgetown and Middle School	Friday Dismissal 12:45PM
Late Start	High School and 9th Grade Center	Friday Start at 10:00AM

Notes	
173 School Days + 2 Parent/Teacher Conferences	
5 Professional Development Days	
5 Teacher Work Days	
Total: 183 days	
Teachers please be sure to check with their principal for any additional days.	
Board Approved 11.24	



Western Heights Public School District

Winds West Elementary | Escuela Primaria Winds West

8300 SW 37th St., Oklahoma City, Oklahoma 73170

Phone: 405-350-3475 | Fax: 405-745-2580

www.westernheights.k12.ok.us

September 23, 2024

To Whom It May Concern:

This letter is to assure that the library media specialist, Mary Chestnut, serves both Winds West Elementary and Greenvale Elementary. Her time is split between both schools with 50% being spent at each site. Ms. Chestnut will serve at Greenvale on Mondays and Tuesdays and at Winds West on Wednesdays and Thursdays. She will alternate between schools on Fridays. The media assistant will work the opposite schedule. Please see the included schedule for Fridays.

Elizabeth Bean

**Winds West Elementary
Principal**

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 23 – 20 24 school year

Rogers

COUNTY

Claremore Public Schools

SCHOOL DISTRICT

102 W. 10th Street

SCHOOL DISTRICT MAILING ADDRESS

Claremore

CITY

74017

ZIP CODE

Roosa Elementary School

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

9-5-2023

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Bryan Frazier

SUPERINTENDENT NAME (PLEASE PRINT)

bfrazier@claremore.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

DATE

9/5/23

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 9.6, 2023

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

12/17/26

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

☐ One Year Only

☒ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

☐ District Total

RECEIVED OCT 01 2024

DATE RECEIVED

70 O.S. 3-126

OAC _____

LM Specialist
NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

See attachment.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

See Attachment.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

See Attachment.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

See Attachment.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

See Attachment.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

See Attachment.

** You will be contacted if more information is needed to process this request.



STATUTORY WAIVER/DEREGULATION

A. Reason for the waiver request:

We posted the job opening for our library media specialist for a reasonable amount of time. We only had one certified candidate apply and we offered her the job after an interview. She decided to take a position in another district. The district could split a currently certified library media specialist with another elementary school and have an assistant at each school, however, we believe this would not be best for either school. A dedicated media specialist at each school would be most beneficial for the needs of the students. Adriane Kirton, for whom we are requesting the waiver, currently has a bachelor's degree and will be attending Northeastern Oklahoma State University in the fall to work toward her library media specialist requirements. One-hundred percent of our students would benefit from the waiver if approved as all students utilize the library program.

B. List alternate strategies/plans which the district/site proposes:

Adriane Kirton served as a volunteer in our library for several years. She would be taking the place of her mother who served as the library media specialist for several years and did a fantastic job of collaborating with teachers to meet the needs of all of our students. She would be using the same strategies and plans as her mother in continuing the continuity of a successful library program. Should the waiver be denied, we would not have the library media specialist available to collaborate with our teachers in order to meet the individual needs of classrooms and students.

C. Educational Impact to the district:

The result of the Statutory Waiver/Deregulation will be positive for our school and in turn for the district. It will allow a currently certified library media specialist at another elementary school to remain at his/her current school full time instead of having to travel between sites. It will also allow our school to keep the current continuity in our library as Ms. Kirton has spent a great deal of time working in our library in the past and would be able to transition to her new position seamlessly. With that said, Adriane would be able to continue to work with our collaborative grade level teams to help meet learning requirements and in turn help with student performance levels.

D. Timeline:

Included is our Elementary Librarian Curriculum map. This is a general map that will be modified throughout the year based upon review of grade level essential standards. Each grade will have a pacing calendar that Common-Formative Assessments are based on. Our library media specialist is involved with our collaborative teams that meet



to look at the data from assessments and they determine what and if any interventions or supports from the library are needed.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation?

If anything, the granting of the Statutory Waiver/Deregulation will have a negative impact financially for the district, but we believe this would be what is best for our students overall performance. One small benefit of hiring an entry level paid library media specialist despite her experience working in the library as opposed to our former librarian with years of experience would mean the district could use the amount saved to possibly re-allocate the money into the general fund to help fund the salaries of instructional coaches the district is implementing this year.

F. Describe method of assessment or evaluation:

The evaluation of effectiveness of this plan can be reviewed through many lenses. Because Ms. Kirton will be involved in our grade level collaborative and data teams; these may include but may not be limited to our Common-Formative Assessments, OSTP data, RSA scores, and Maps test data. She will of course also be evaluated using the Librarian Rubric in the Teacher-Leader Effectiveness Model.

Elementary Librarian Curriculum Map



	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
August	<ul style="list-style-type: none"> Welcome Library Rules Library Rules Review Book Care Review Book Care Introduce Checkout Procedures Review Book Care and Checkout Proc. 	<ul style="list-style-type: none"> Welcome Following Directions Library Rules Review Book Care Review Checkout Procedures and Book Selection Review Parts of a Book Author and Illustrator 	<ul style="list-style-type: none"> Welcome Library Rules Library Rules Review Book Care Review Checkout Procedures and Book Selection Review Parts of a Book Author and Illustrator 	<ul style="list-style-type: none"> Welcome Library Rules Library Catalog Order in the Library Review ABC Order Fiction Call Numbers Shelving Fiction Books 	<ul style="list-style-type: none"> Welcome Library Rules Library Catalog Order in the Library Nonfiction Call Numbers Shelving Fiction Books Practice Shelving Fiction Books 	<ul style="list-style-type: none"> Welcome Library Rules Library Catalog Introduce Online Research Review Dictionary Use Review Fiction and Nonfiction Call Numbers Website Evaluation
September	<ul style="list-style-type: none"> Parts of a Book Authors and Illustrators Fiction and Nonfiction Review 	<ul style="list-style-type: none"> Review Parts of a Book and Authors/Illus. Story Elements Major Events (Plot) Review Story Elements and Plot 	<ul style="list-style-type: none"> Overview of the Month's Activities Review Story Elements Shelving Easy Books 	<ul style="list-style-type: none"> Overview of the Month's Activities Fiction vs. Nonfiction ABC Order Review ABC Order 	<ul style="list-style-type: none"> Overview of the Month's Activities Dictionary Skills Review Dictionary Skills 	<ul style="list-style-type: none"> Review Website Evaluation Online Encyclopedia Review and Practice Using Online Encyclopedia
October	<ul style="list-style-type: none"> Review Library Rules Parts of a Book How to Use Shelf Markers ABC Order 	<ul style="list-style-type: none"> Sections of the Library Review Library Org. ABC Order Review Story Elements and Parts of a Book 	<ul style="list-style-type: none"> Overview of the Month's Activities Fiction/Nonfiction ABC Order Review 	<ul style="list-style-type: none"> Overview of the Month's Activities Dictionary Skills Review Dictionary Skills 	<ul style="list-style-type: none"> Overview of the Month's Activities Online Encyclopedia Overview Group Research Assignment 	<ul style="list-style-type: none"> Biography Overview Biography Research Organizer Create a Poster about a Famous Person
November	<ul style="list-style-type: none"> Story Time Behavior Robert Sabuda puppets Make a Pop-up 	<ul style="list-style-type: none"> Story Time Behavior Robert Sabuda puppets Make a Pop-up 	<ul style="list-style-type: none"> Story Time Behavior Robert Sabuda puppets Make a pop-up 	<ul style="list-style-type: none"> Story Time Behavior Robert Sabuda puppets Make a pup-up 	<ul style="list-style-type: none"> Biography Overview Biography Research Organizer 	<ul style="list-style-type: none"> Create and Present a Powerpoint presentation about research
December						



Elementary Librarian Curriculum Map

Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
<ul style="list-style-type: none"> Guided Research Activity 	<ul style="list-style-type: none"> Guided Research Activity 	<ul style="list-style-type: none"> Overview of the Month's Activities ABC Order Dictionary Skills 	<ul style="list-style-type: none"> Introduction to the Online Encyclopedia Group Research Project 	<ul style="list-style-type: none"> Review Online Encyclopedia Create Powerpoint Present Powerpoint 	<ul style="list-style-type: none"> Research using Blographies Fakebook Assignment
<ul style="list-style-type: none"> Overview of the Month's Activities Practice Reading Skills Review Library Rules Intro. to Fairy Tales 	<ul style="list-style-type: none"> Overview of the Month's Activities ABC Order Games Review Parts of a Book Intro. to Folk Tales 	<ul style="list-style-type: none"> Overview of the Month's Activities Introduction to Dictionary Practice Dictionary Skills 	<ul style="list-style-type: none"> Overview of the Month's Activities Review Dictionary Review Encyclopedia 	<ul style="list-style-type: none"> Overview of the Month's Activities Review Encyclopedia Introduce Thesaurus 	<ul style="list-style-type: none"> Overview of the Month's Activities Introduction to the Table of Contents Introduction to Index
<ul style="list-style-type: none"> Overview of the Month's Activities Dr. Seuss Computer Games Sight Word Practice Dr. Seuss Books 	<ul style="list-style-type: none"> Overview of the Month's Activities Dr. Seuss Computer Games Rhyming Practice Dr. Seuss Books 	<ul style="list-style-type: none"> Overview of the Month's Activities Dr. Seuss Computer Games Create a Seuss Dictionary 	<ul style="list-style-type: none"> Overview of the Month's Activities Dr. Seuss Games Dr. Seuss Acrostic Poem Seuss Dictionary 	<ul style="list-style-type: none"> Overview of the Month's Activities Introduce Table of Contents Create Table of Cont. Discuss Poetry 	<ul style="list-style-type: none"> Overview of the Month's Activities Introduction to Fact and Opinion Practice Fact & Opin. Paraphrasing
<ul style="list-style-type: none"> Overview of the Month's Activities Review ABC Order ABC Order Computer Games 	<ul style="list-style-type: none"> Overview of the Month's Activities ABC Order Games Introduce Poetry Partner Reading 	<ul style="list-style-type: none"> Introduction to the Online Encyclopedia Group Research Project 	<ul style="list-style-type: none"> Review Online Encyclopedia Partner Research Project Present research find- 	<ul style="list-style-type: none"> Introduce Book Talks Create Book Talk Present Book Talk 	<ul style="list-style-type: none"> Introduce Book Talks Create Book Talk Present Book Talk
<ul style="list-style-type: none"> Review Stations Parts of a Book ABC Order Poster—My Favorite Book 	<ul style="list-style-type: none"> Review Stations Author/Illustrator ABC Order Story Elements 	<ul style="list-style-type: none"> Review Stations ABC Order Story Elements Dictionary Skills 	<ul style="list-style-type: none"> Review Stations Fiction/Nonfiction Call Number Organization Dictionary Skills 	<ul style="list-style-type: none"> Review Stations Call Number Organization Dictionary Skills Table of Contents 	<ul style="list-style-type: none"> Introduce Book Trailers Create Book Trailer Present Book Trailer

January

February

March

April

May

August 29, 2023

To whom it may concern,

My name is Adriane Kirton and I am enrolled in the Library Media Specialist masters degree program at NSU. My intent is to complete the degree plan and become a fully licensed Library Media Specialist working for Claremore Public Schools.

Sincerely,

Adriane Kirton

Academic Transcript

N00132946 Adriane N. Kirton
Aug 29, 2023 01:03 pm

This is not an official transcript. Courses which are in progress may also be included on this transcript.



Please note: The information below is an unofficial copy of your academic transcript which reflects your coursework, credit and grades migrated from Web Services. If you have a Transcript Conversion hold, your converted record has not yet been verified. Your complete academic record will be validated prior to release of your official transcript, at which time the Transcript Conversion hold will be removed.

Institution Credit Transcript Totals Courses In Progress

Transcript Data**STUDENT INFORMATION**

Name : Adriane N. Kirton

Birth Date: 18-NOV

Curriculum Information**Current Program**

Undeclared

Major: Undeclared-Graduate

***Transcript type:UNOF Unofficial Transcript is NOT Official ***

DEGREE AWARDED

Degree Sought: Master of Science **Degree Date:**

Curriculum Information**Primary Degree**

Major: Undeclared-Graduate

COURSES IN PROGRESS -Top-

Term: Fall 2023

8/29/23, 1:04 PM

Academic Transcript

Subject	Course	Level	Title	Credit Hours
LIBM	5123	GR	SCHOOL LIBRARY ADMINISTRATION	3.000

RELEASE: 8.7.1

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Northeastern State University

Student name Kirton, Adriane N
Student ID *****2946
Degree Master of Science
Audit date 09/24/2023 1:36 PM

Level Graduate **Classification** Graduate Master **Major** Library Media and Info Tech, MS **Program** MS - Library Media/Info Tech **College** Education

Degree in Master of Science

INCOMPLETE

Catalog year: Fall 2023 GPA: 2.316

☐ You do not meet the minimum 3.0 GPA requirement.

Still needed: You do not meet the minimum 3.0 GPA requirement.

☒ Previous Bachelor's Degree Awarded

☐ Major Requirements

Still needed: See Major in Library Media and Info Tech, MS section

Major in Library Media and Info Tech, MS

INCOMPLETE

Credits required: 33 Credits applied: 3 Catalog year: Fall 2023 GPA: 0.000

☒ Program Admission Requirement

☒ File Degree Plan

☐ Educational Research or Action Research & Inquiry or Qualitative Research **Still needed:** 1 Class in EDUC 5103 or 5133 or 5143

☐ Introduction to Librarianship **Still needed:** 1 Class in LIBM 5013

☐ Advanced Materials for Children **Still needed:** 1 Class in LIBM 5023

☒ School Library Administration

☐ Advanced Materials for Young Adults **Still needed:** 1 Class in LIBM 5313

☐ Collection Development & Mgmt of School Libraries **Still needed:** 1 Class in LIBM 5413

☐ Information Resources & Services **Still needed:** 1 Class in LIBM 5513

☐ School Library Leadership & Advocacy **Still needed:** 1 Class in LIBM 5523

☐ Technology for School Librarians **Still needed:** 1 Class in LIBM 5573

- | | |
|---|---|
| <input type="radio"/> Professional Networking & Development | Still needed: 1 Class in LIBM 5611 |
| <input type="radio"/> Instructional or Reading Enrichment | Still needed: 1 Class in EDUC 5463 or READ 5113 or 5223 |
| <input type="radio"/> Practicum | Still needed: 2 Credits in LIBM 5902 |
-



Claremore Public Schools

9/8/2023

Accreditation Standards Division
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, Oklahoma 73105-4599

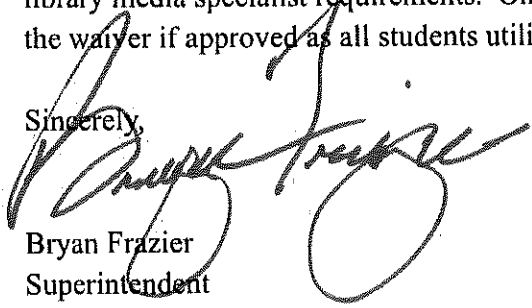
Dear Standards Division Team,

During the summer of 2023, the Library Media Specialist position at Roosa Elementary within Claremore Public Schools resigned. We posted the position for a reasonable amount of time and had one qualified applicant who submitted an application. Following an interview, we offered the position and the candidate decided to accept a job in a different district.

One potential solution was to split a currently certified library media specialist with another elementary school in our District and place an assistant at each school; however, after further thought, the split did not provide the best opportunities for our students.

Adriane Kirton, for whom we are requesting the waiver, currently has a bachelor's degree and is currently attending Northeastern Oklahoma State University in the fall to work toward her library media specialist requirements. One-hundred percent of our students would benefit from the waiver if approved as all students utilize the library program.

Sincerely,


Bryan Frazier
Superintendent
Claremore Public Schools